

Douglas DeLeo, Supervisor  
Ron Klein, Trustee  
Jill Sanborn, Treasurer  
Ted Swanson, Trustee  
Georgette Peterson, Clerk

**ARLINGTON TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
ARLINGTON TOWNSHIP HALLS  
JULY 19, 2023**

Meeting was called to order at 7:00 PM by Supervisor, Douglas DeLeo

Pledge of Allegiance and Invocation – Douglas DeLeo

Roll Call: Ted Swanson, Jill Sanborn, Ron Klein, Douglas DeLeo, Georgette Peterson all present. Also present, Attorney Scott Graham and Danielle Golembiewski.

Mr. DeLeo requested a moment of silence for Chuck Moore, Arlington Township Building Inspector, who recently passed away. There will be a celebration of life at Mooreville on Saturday, July 29, 2023 from 1:00-4:00 PM.

Approval of Agenda: Mr. DeLeo requested additions to agenda of possible PC addition and possible new building inspector. Georgette made a motion to approve the agenda with the changes; supported by Ted. All in agreement. Motion carried.

Nomination for PC: Supervisor DeLeo nominated William Handlang III to the PC. Board members asked Mr. Handlang questions. Ted Swanson made a motion to approve William Handlang III to the Planning Commission, supported by Jill Sanborn. All in favor. Motion carried.

Building Inspector: Mr. Randall Aldering ([aldering@duck.com](mailto:aldering@duck.com)), who resides in Oshtemo, spoke about his experience. Ted Swanson made a motion, supported by Ron Klein, to offer Randall Aldering the position of Arlington Township Building Inspector on a month-to-month basis. All members in favor. Motion carried.

**Reports:**

**Law Enforcement:** Deputy Torres reported 58 calls in Arlington Township last month and 122 calls for the quarter. Blight was discussed as well.

**Fire Department:** Chief Derek Babcock reported that the fire department members got yearly physicals. He stated the green address signs are available for \$20 and that smoke alarms are available as well. No Lawrence report.

**Ambulance:** Steve Lowder reported 4 calls in the Township and thanked everyone for allowing Pride Care to service the community.

**Commissioners Report:** None

**Assessor's Report:** Danielle reported that Board of Review was held yesterday and that there are 3 special uses coming up for consideration.

**Clerk's Report:** Georgette reported on the 9 days of early voting that the State is requiring for next years elections. All other Townships in Van Buren have decided to combine with the County. She noted that the decision would come down to the financial aspect and gave Board members the information received from Suzie Roehm, the County Clerk. Douglas asked about reimbursement. Georgette said she will find out. There was a Clerk's meeting this morning and there will be frequent meetings throughout the year as the details get worked out.

**Supervisor's Report:** Douglas talked about the Blight in the Community.

**Treasurer's Report:** The beginning balance in the General Fund was \$257,614.39; Monthly Receipts of \$47,207.18; Expenses of \$25,488.85; Ending Balance \$279,332.72. MBLic Fund beginning balance of \$235,794.49; Monthly Receipts of ~~\$94.03~~ **\$94.30**; Monthly Expenditures of \$17,016.06; Ending Balance \$218,872.73.

Jill presented the bills; Georgette made a motion to pay the bills, supported by Ted. Roll call vote taken. All in favor. Motion carried. Jill requested Board approval for a second debit card for the marijuana account to be held by the Clerk, Georgette Peterson, only. Motion to approve the marijuana account debit card to be held by the Clerk only made by Ron Klein, supported by Ted Swanson. All in favor. Motion carried.

Jill also requested to reinvest 2 Oak Leak CD's, Sallie Mae and Bank of Ozark. Ted made a motion to reinvest the 2 CD's, supported by Ron. All in favor. Motion carried.

Jill explained the need to change from Quick Books to Quick Books online which necessitated a change to everyone receiving monthly checks.

She also reported that she is working with the Supervisor on balancing the budget.

**Public Comments on Agenda Items:** Christopher Passmore, owner of Cure of the Earth, addressed the Board about the collapse in the marijuana market, the status of the Township in regard to marijuana and requested a reduction in charges. Jason from Grow Arlington stated the State rate has been reduced; it was \$40,000 a year, per license. Annie Davidson-Funke commented on the marijuana coordinator position. Ivona Tylka-Suleja present for herself and her neighbors, a request to have her road, CR 376, repaved. She stated that it was paved when she moved there but now is dusty. She went to the Van Buren County Road Commission who told her to keep going to the Arlington Township.

**Approval of June, 2023 minutes:** A correction in the Assessor's report needs to be made. The visits the assessor made were 42% of the recommended 20%. Jill made a motion to approve the June 2023 minutes with the correction as noted; support by Douglas. All in favor. Motion carried.

**New Business:**

- 1. Draft of Marijuana Business License:** Scott noted that the suggested changes include: license reserve has been removed and if there is a violation, the penalties relate to the SUP. He will provide the Board with a new draft, including Board comments, next month.
- 2. Draft of outdoor wood burning stoves:** Ron previously presented a draft to the Board and requested it be put on the website in draft form. Douglas said he will do so. Ron noted the overall concern being airborne particles. Attorney Graham said the Township has 2 options: A Police Power Ordinance that would go to the PC or to the Board if it amends the current Ordinance.
- 3. Dangerous and dilapidated building hearing officer:** Attorney Graham knows of someone who does hearings. He would like to move forward on hiring someone. Ted made a motion to approve allowing Attorney Graham to proceed with this. Ron supported the motion. All in favor. Motion carried.
- 4. Cease and Desist Order:** A stop work order on CR 673 was ignored and the work is occurring against the Township Ordinance. Georgette made a motion granting permission to generate a Cease-and-Desist Order and to proceed in Circuit Court if necessary. Motion supported by Ron. All in favor. Motion carried.
- 5. Ditching on Park Lane (east side of road):** The Board was given a maintenance project program sheet for Project # 489.2850 for Park Lane (East Side) in the amount of \$43,170.40. Motion to

approve was made by Ted with support from Ron. Roll call vote was taken. All in favor. Motion carried.

- 6. Refuse Station, Sept 9, 2023-Leave dumpsters from the 9<sup>th</sup> until the 16<sup>th</sup>.** Douglas will check with Best Way on pricing etc.

**Old Business:**

- 1. Planning commission update and mailing of survey:** Several surveys have been returned.
- 2. Motion to go into Closed session to discuss Attorney settlement offer:** Georgette motioned, with support from Ted to adjourn the regular meeting and go into closed session. All in favor. Motion carried.

**Return to Regular Meeting:** 9:42 PM

Motion to adjourn by Ron, supported by Ted to adjourn at 9:44 PM. All in favor. Motion carried.

Respectfully Submitted,  
Georgette Peterson, Clerk