

Mike Koshar, Supervisor
Douglas De Leo, Clerk
Darcy Miller, Treasurer
Office ph. 269 427 7300

Arlington Township
Van Buren County, MI.
52022 34th Ave.
Bangor MI 49013

Georgette Peterson, Trustee
Ted Swanson, Trustee

December 15, 2021

Minutes of Arlington Township Board Meeting held at township hall at 7:00p.m.

Present: Koshar, De Leo, Miller, Peterson, Swanson

All present for meeting.

Pledge: Was recited.

Approval of agenda: Motion by Swanson to accept with two additions, (accept resignation of Board of Review members and agreement from auditing firm) supported by Peterson. Motion carried 5 yeas, 0 nays.

Police report: Deputy Torres reported on 46 calls in Arlington Township.

Fire Department: Chief Babcock on 40 call with 12 in Arlington Township.

Lawrence Chief Anchor reported on lots of medical calls.

Van Buren County Commissioner's report: No report

Tax Assessor's: Danielle Golembiewski is reviewing all property records and held the December Board of Review.

Social Services: Social Services of Van Buren will hold off opening full time until February 2022 due to Covid issues.

Clerk: All voting records are being brought up to date and voting machines were inspected by a qualified technician. Arlington is still seeking election inspectors and will provide paid training.

Supervisor: Is being trained on new website maintenance. Marijuana business licenses are being reviewed and are in the process of coming in front of the Board.

Treasurer's Report: Miller gave financial report: Current balance as of 12/01/2021 \$522,461.37, Receipts \$5,976.23, Expenditures \$52,118.44 ARPA transfer out \$107,076.00 transfer out to Oak Leaf Investments \$250,000. Balance as of 12/15/2021 \$119,243.16

Motion to pay bills by Swanson, supported by Koshar. Roll call: De Leo yea, Peterson yea, Miller yea, Swanson yea, Koshar yea.

Minutes of the November 17, 2021 meeting were approved as presented by a motion from Swanson, supported by Peterson. 5 yeas 0 nays.

Consent agenda: Motion by Miller, supported by Swanson to approve. 5 yeas 0 nays.

New Business: Assessor Golembiewski explained the Poverty exemptions and Policy Guidelines Application that is needed to be adopted by Board. Motion by Peterson, supported by Swanson to adopt. 5 yeas 0 nays

Policy Guidelines Application attached to end of Minutes.

1. Oak Grove Farm, 39940 CR 673 events venue business. Motion by Swanson to have Oak Grove Farm submit a site plan that will be in compliance with the Township's ordinances. Koshar supported. 5 yeas 0 nays. Site plan needs to be from architect or engineer and stamped.

2. Bangor Fire Department request: Swanson made a motion to pay 1/6 of the equipment request for a new ATV to help with off road rescues, not to exceed \$6,000.00. Support Koshar. Roll call: De Leo yea, Miller yea, Koshar yea, Swanson yea, Peterson yea.

3. Green Standard 51661 28th Ave. Bangor: Conferring with the marijuana coordinator Green Standard has completed all requirements to satisfy Arlington Township's ordinances concerning marijuana business license. Motion by Swanson to approve the renewal of two adult use and one medical license until 11/15/2022 with a penalty of \$500.00 for not acquiring a site plan that was in

compliance with the township's ordinance in a timely manner. Support by Koshar. Roll call: Miller yea, De Leo yea, Koshar yea. Swanson yea, Peterson yea.

4. Top Coast 29300 50th Street Bangor: The township's marijuana coordinator has determined that Top Coast has completed all requirements to satisfy the Township's ordinances for a marijuana business licenses and a Special Use Permit ending 11/15/2022, and will allow Top Coast to convert two medical license to adult use. Motion by Swanson, supported by Peterson. Roll call: Swanson yea, Peterson yea, Miller yea, De Leo yea, Koshar yea,

5. Arlington Land Holdings LLC 52570 36th Ave. Bangor: The township's marijuana coordinator has determined that Arlington Land Holdings has satisfied the township's marijuana business licenses and Special Use Permit requirements to operate a marijuana grow business. Motion by Peterson to approve SUP and business licenses for 1 medical and 2 adult use licenses until 11/15/2022. Support Swanson. Roll call: Peterson yea, De Leo yea, Swanson yea, Koshar yea, Miller yea. Do to timing of Arlington Land Holding LLC application for additional licenses, they will be able to purchase 3 additional licenses if and when available.

6. High Power 56670 28th Ave. Bangor: A motion by Swanson to deny SUP and marijuana business license for the following reasons.

HP obtained a License and an SUP for an indoor grow. HP has not completed its grow building.

In the summer of 2020, HP grew marijuana in its building in an effort to raise money that HP would have used in its business.

HP filed documents with the State describing the ownership of HP. The documents were false.

HP has kept 2 sets of records regarding its ownership for the purpose of deceiving the State and for the purpose of avoiding background checks for Fred Day (and possibly others).

The Township has obtained a series of documents prepared by Fred Day that show the percentages of ownership that were disclosed to the state and the “actual” ownership. The documents show at least two versions of ownership percentage.

HP falsified documents that it filed with the State regarding the identity of its lenders and the amounts that have been lent to the company. HP did this on the advice of one of its members because disclosure of the correct loan information might have jeopardized HP’s chance to get pre-qualified.

HP repeatedly refused to provide the documentation and information that the Township requires in order to evaluate the HP renewal applications.

Fred Day has made a series of misrepresentations to the Township about various issues.

Day lied to the PC in a prior meeting about having a “sealed” site plan when he knew that he had only “sealed” construction drawings.

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Day has repeatedly said that HP has submitted all documents and information required from HP. HP accused the Township of losing a number of HP documents. There is no evidence to support this claim, and it is an excuse for HP’s failure to comply with Township requirements.

Day told the PC that the HP property was owned by his mom and Barry Singer. We now know that this statement was false and that HP owns the property.

Day claims that his mom and sister loaned money to HP. There is no evidence to support this claim.

Day refused to provide the PC with direct answers to questions posed to him on December 1.

Day's statements, in general, were evasive and incredible.

HP has provided no evidence or information indicating that it will be able to complete the grow operation.

Fred Day insists that he is just a 9% owner of HP. This claim is not credible.

Support of Motion by Peterson to deny. Roll call: De Leo, yea, Miller yea, Swanson yea, Koshar yea, Peterson yea. Motion carried to deny.

4. Office security window: Motion by De Leo to approve the purchase and installation of a security window not to exceed \$901.40. Support by Peterson. Roll call: De Leo, yea, Miller yea, Swanson yea, Peterson yea, Koshar yea.

5. E-Mail accounts: Motion by Swanson to upgrade e-mail addresses for all elected and appointed/hired personnel for Arlington not to exceed \$900.00 dollars. Support Peterson. Roll call: Swanson yea, Miller yea, De Leo yea, Peterson yea, Koshar yea.

Old Business:

Quality Cannabis file has been reviewed and the township is waiting for a report from Environment, Great Lakes, and Energy Commission (EGLE). File has been tabled until next month (January 2022) meeting.

Zoning and code personnel position: A special meeting will be held at 6:00p.m. on January 19,2022 to conduct interviews of potential candidates. The Arlington Township regular meeting will start at 7:00p.m. on the same night and date.

Building improvements: The sidewalk is complete and lawn has been seeded.

Letter of agreement with Walker, Fluke and Sheldon PLC: A motion to accept the agreement with two changes was given by Swanson: 1. In case of a hearing that requires an arbitrator the less fortunate party will be responsible for fees. 2. The yearly increase in fees for Walker, Fluke, and Sheldon will be approved by the township's board before taking effect. Supported by Peterson. Motion carried 5 yeas, 0 nays

Resignation letters: Annie Funke has submitted her resignation letter from the Board of Review effective 12/31/2021. Dan Sell has submitted his letter effective 12/15/2021. Kim Brando has submitted her letter effective 12/30/2021. Motion carried to accept resignation letters and offer a word of thanks and gratitude for the service performed.

Some comments were made by audience of light pollution given off by greenhouse lighting staying on past 10:00p.m.

Minutes by Douglas De Leo, Township Clerk.

2022 Arlington Township Poverty Exemption Policy Guidelines and Application Section 211.7u (1) of the Michigan General Property Tax Act indicates that the principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act." The Township of Arlington adopts this policy which includes an asset and income test. The Board of Review shall follow the Arlington Township policy when granting or denying an exemption. If a person meets all eligibility requirements, the Board of

Review must grant a full exemption equal to a 100% reduction in taxable value or a partial exemption equal to a 25% or 50% reduction in taxable value. A property owner who files for a poverty exemption at the March Board of Review is not prohibited from also filing a valuation appeal at the March Board of Review. A property owner that did not file a poverty appeal to the March Board of Review may file a poverty exemption application with the July or December Board of Review. Poverty exemption denials may be appealed to the Michigan Tax Tribunal. The following policy and guidelines were adopted at the December 2021 Arlington Township Board meeting. The income levels used are the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services. Requirements: 1. All applicants must annually file a completed application form and all required documentation with the Assessing Department. The application and supporting documentation must be submitted after January 1, 2022, but before the December Board of Review. Disabled applicants may call the Assessing Department at (269) 225-9006 to arrange for assistance. 2. All applicants must provide a complete, signed Federal Income Tax return and State Income Tax return, including the Homestead Property Tax Credit (MI1040CR), that were filed in the immediately preceding year or in the current year for all persons residing in the principal residence. If the applicant(s) is not required to file a Federal or State Income Tax return, a signed Poverty Exemption Affidavit must be provided along with the Homestead Property Tax Credit (MI1040CR). 3. In accordance with PA 390 of 1994, the applicant must meet the "Asset Guidelines" adopted by the Arlington Township. 4. The applicant must meet the Federal Poverty Income Guidelines (attached). ** Failure to meet the requirements will result in a denial of the poverty exemption. ** ** Submission of an incomplete application will result in return of the incomplete application WITHOUT consideration of the Board of Review. ** Asset Guidelines Used in the Determination of Poverty Exemptions for 2022 As required by PA 390 of 1994, all guidelines for poverty exemptions established by the governing body of the local assessing unit SHALL include an asset level test. The purpose of an asset test is to determine the resources available (cash and fixed assets and property that could be converted to cash) that could be used to pay property taxes in the year the poverty exemption is filed. The following asset test shall apply to all applications for poverty exemption: • All

household. • The applicant shall not have assets exceeding the amount shown in the chart below based on the number of household occupants. • The asset Guideline (test) shall exclude the value of the principal residence subject to the poverty exemption request and exclude the value of one automobile. If multiple automobiles are owned, then the least valuable automobile will be excluded from the asset guideline. • The applicant shall not have total assets (excluding the value of the principal residence subject to the exemption request and excluding the value of one automobile) more than 26,500. Size of Family Unit Asset Guidelines 1 \$12,880 2 \$17,420 3 \$21,960 4 \$26,500 5 \$26,500 6 \$26,500 7 \$26,500 8 \$26,500 For each additional person N / A Assets exceeding the amounts stated above will result in a denial of the poverty exemption. Asset Guidelines continued All asset information, as requested in the Application for Poverty Exemption, must be completed in total. The Board of Review may request additional information and verification of assets, if the Board of Review determines it to be necessary and may deny an application if the assets are not properly identified. Cash and other assets may include but are not limited to: • Bank accounts i.e., savings, checking. • Stocks and bonds, pensions, IRAs and other investment accounts • Withdrawals of bank deposits and borrowed money. • Gifts, loans, lump-sum inheritances, and one-time insurance payments • Money received from the sale of property such as stocks, bonds, a house, or a car unless a person is in the specific business of selling such property. • Second home, rental property, or building/property other than the residence. • Excess or vacant land • Extraordinary automobiles • Jewelry, antiques, or artworks • Recreational vehicles* • Equipment or other personal property. • Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches • Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms * Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, jet ski, motorcycles, off road vehicles, or anything which may be considered a recreational vehicle. Income Guidelines Used in the Determination of Poverty Exemptions for 2022 Local governing bodies are required to adopt guidelines that set income levels for poverty exemptions and those income levels shall not be set lower by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons shall not be set lower than

\$21,960 which is the amount shown on the following table for a family of 3 persons. Below are the federal poverty guidelines updated annually in the federal register by the US Department of Health and Human Services which were adopted in 2021. The Dorr Township Board of Review will follow these guidelines for granting or denying poverty exemptions for the 2021 year: Income Guidelines Continued Number of Household Members Poverty Guidelines 1 \$12,880 2 \$17,420 3 \$21,960 4 \$26,500 5 \$31,040 6 \$35,580 7 \$40,120 8 \$44,660 For each additional person \$4,540 The income guidelines shall include, but are not limited to, the annual income for the person claiming the exemption and all persons living in the principal residence. Income includes: • Money, wages, salaries before deductions, and regular contributions from persons not living in the residence • Net receipts from non-farm and farm self-employment (receipts from a person's own business, professional enterprise, or partnership, after business expense deductions) • Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, and supplemental security income (SSI) • Alimony, child support, military family allotments • Private and governmental retirement and disability pensions, regular insurance, annuity payments • College or university scholarships, grants, fellowships, and assistantships • Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings Meeting the income level guideline does NOT guarantee the approval of a poverty exemption. Income and asset guidelines are reviewed by the Board of Review in the decision-making process. Poverty Exemption Reduction Calculation Public Act 253 of 2020 amended MCL 211.7u related to poverty exemptions. PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the Board of Review in granting a poverty exemption. MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows: 1) a full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or 2) a partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted; or 3) a partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted. No other method of calculating taxable value may be utilized, except for those percentage reductions specifically authorized in statute,

or any other percentage reduction approved by the Michigan State Tax Commission. The following table depicts the taxable value reduction granted to the eligible applicant for 2022 poverty exemptions: Household Size Income (Federal limit) 100% Taxable Value exemption 50% Taxable Value exemption 25% Taxable Value exemption

Household Size	Income (Federal limit)	100% Taxable Value exemption	50% Taxable Value exemption	25% Taxable Value exemption
1	\$12,880	\$0 to \$6,440	\$6,441 to \$9,659	\$9,660 to \$12,880
2	\$17,420	\$0 to \$8,710	\$8,711 to \$13,064	\$13,065 to \$17,420
3	\$21,960	\$0 to \$10,980	\$10,981 to \$16,469	\$16,470 to \$21,960
4	\$26,500	\$0 to \$13,250	\$13,251 to \$19,874	\$19,875 to \$26,500
5	\$31,040	\$0 to \$15,520	\$15,521 to \$23,279	\$23,280 to \$31,040
6	\$35,580	\$0 to \$17,790	\$17,791 to \$26,684	\$26,685 to \$35,580
7	\$40,120	\$0 to \$20,060	\$20,061 to \$30,089	\$30,090 to \$40,120
8	\$44,660	\$0 to \$22,330	\$22,331 to \$33,494	\$33,495 to \$44,660

additional person \$4,540 Income greater than what is stated above, per household size, will result in a denial of the poverty exemption. APPLICANT CERTIFICATION Applicant MUST initial EACH applicable statement: I/We declare that the statements made herein are complete, true and correct to the best of my/our knowledge. Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment. I/We also understand that this application will be DENIED if the information contained within is found to be false or incomplete. I/We understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability in accordance with Section 211.119 of the Michigan Compiled Laws. I/We understand this application for exemption is ONLY for the tax year of 2022. I/We have received a copy of and understand the 2022 Poverty Exemption Policy and Guidelines. I/We certify that I/We DID file a State or Federal Income Tax Return (1040 or MI-1040) and Michigan Homestead Property Tax Credit (MI1040CR) for the tax year 2021 and included a copy with this application OR completed and included the Poverty Exemption Affidavit. I/We hereby authorize the Arlington Township Assessing Department to verify and or obtain information from any creditor, financial institution, government agency, insurance company or any other organization necessary for the purpose of this application of Poverty Exemption for the tax year of 2022. Applicant Signature: Date: Spouse Signature: Date: Name of Preparer if other than applicant: WAVER OF CONFIDENTIALITY Parcel ID Number: Property

Address: I (we), , hereby consent to the examination of all submitted documents as well as the tax returns and any other related financial documents required to determine eligibility for tax relief, including but not limited to all those listed below: Federal Income Tax Returns Michigan Income Tax Returns Principal Residence Exemption Form Social Security Administration Statements by the Arlington Township Assessing Department staff, their designated agent, the members of the Arlington Township Board of Review, and the State of Michigan Tax Tribunal. I further consent to any discussion of the information contained in this application at a duly convened public meeting of the Arlington Township Board of Review. By signing this Waiver of Confidentiality, I understand and acknowledge that I am forever giving up any and all possible claims that I may have related to the disclosure of information contained in said tax returns and related documents, for which claims may arise pursuant to Internal Revenue Code Section 6103, and/or any other federal, state, or local statute or regulation. I certify that I have read and understand the contents of this document in its entirety and have signed it of my own free will. Print Name Print Name Signature, Date Michigan Department of Treasury 4988 (05-12) Poverty Exemption Affidavit This form is issued under authority of Public Act 206 of 1893; MCL 211.7u. INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year. I, , swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return. Address of Principal Residence: Signature of Person Making Affidavit Date CHECK LIST 2022 POVERTY EXEMPTION ATTACHMENTS (Please submit copies only – not originals) THIS COMPLETED CHECK LIST MUST BE

RETURNED WITH THE POVERTY EXEMPTION APPLICATION Note: Provide copies of the following as proof for all occupants living in the home even if not contributing to household income or expenses. Timely filed and fully complete and signed Poverty Exemption Application. Copies of 2021 Federal Income Tax Return (or completed Poverty Exemption Affidavit if not required to file income tax returns) Copies of 2021 Michigan Income Tax Return (or completed Poverty Exemption Affidavit if not required to file income tax returns) Copy of 2021 Michigan Homestead Property Tax Credit Claim (MI-1040CR) Copies of 2021 W-2 Forms, Social Security Statements (SSA-1099), Disability Statement or similar income verification for all household members Copies of statements from additional income sources including unemployment, alimony, child support, ADC, Food Stamps, etc. Copies of statements for checking account, savings account, certificate of deposit (CD's), stocks, bonds, pension (IRA, 401, etc.) account or any other asset/retirement account. Copies of valid State of Michigan Driver License or similar form of identification for all members of the household Copy of 2021 mortgage/equity loan payment verification showing the current loan balance and principal and interest payment amounts. If mortgage/equity loan was obtained in the last two (2) years, a copy of the mortgage application is required. Copies of State of Michigan Registration for all vehicles in the household Copy of proof of property ownership (Deed, Land Contract, etc.) Completed Applicant Certification form Completed Waiver of Confidentiality form Michigan Department of Treasury 5737 (01-21), Page 1 of 4 Application for MCL 211.7u Poverty Exemption This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u. MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1. To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary. PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.

Petitioner's Name Daytime Phone Number Age of Petitioner Marital Status Age of Spouse Number of Legal Dependents Property Address of Principal Residence City State ZIP Code Check if applied for Homestead Property Tax Credit Amount of Homestead Property Tax Credit PART 2: REAL ESTATE INFORMATION List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting. Property Parcel Code Number Name of Mortgage Company Unpaid Balance Owed on Principal Residence Monthly Payment Length of Time at this Residence Property Description PART 3: ADDITIONAL PROPERTY INFORMATION List information related to any other property owned by you or any member residing in the household. Check if you own, or are buying, other property. If checked, complete the information below. Amount of Income Earned from other Property 1 Property Address City State ZIP Code Name of Owner(s) Assessed Value Date of Last Taxes Paid Amount of Taxes Paid 2 Property Address City State ZIP Code Name of Owner(s) Assessed Value Date of Last Taxes Paid Amount of Taxes Paid Reset Form 5737, Page 2 of 4 PART 4: EMPLOYMENT INFORMATION — List your current employment information. Name of Employer Address of Employer City State ZIP Code Contact Person Employer Telephone Number PART 5: INCOME SOURCES List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property. Source of Income Monthly or Annual Income (indicate which) PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property. Name of Financial Institution or Investments Amount on Deposit Current Interest Rate Name on Account Value of Investment PART 7: LIFE INSURANCE — List all policies held by all household members. Name of Insured Amount of Policy Monthly Payments Policy Paid in Full Name of Beneficiary Relationship to Insured PART 8: MOTOR VEHICLE INFORMATION All motor vehicles (including motorcycles, motor homes, camper

trailers, etc.) held or owned by any person residing within the household must be listed. Make Year Monthly Payment Balance Owed 5737, Page 3 of 4 PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household. First and Last Name Age Relationship to Applicant Place of Employment \$ Contribution to Family Income PART 10: PERSONAL DEBT — List all personal debt for all household members. Creditor Purpose of Debt Date of Debt Original Balance Monthly Payment Balance Owed PART 11: MONTHLY EXPENSE INFORMATION The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary. Heating Electric Water Phone Cable Food Clothing Health Insurance Garbage Daycare Car Expense (gas, repair, etc.) Other (type and amount) Other (type and amount) Other (type and amount) Other (type and amount) Other (type and amount) Other (type and amount) Continue and sign on Page 4 5737, Page 4 of 4 NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year. PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit. The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and

assets. PART 12: CERTIFICATION I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u. Printed Name Signature Date This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review. Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition. Michigan Tax Tribunal PO Box 30232 Lansing MI 48909 Phone: 517-335-9760 E-mail: taxtrib@michigan.gov Michigan Department of Treasury 5739 (01-21) Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty This form is issued under the authority of Public Act 253 of 2020. This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested. PART 1: OWNER INFORMATION — Enter information for the person owning and occupying the residence. Owner Name Owner Telephone Number Mailing Address City State ZIP Code PART 2: LEGAL DESIGNEE INFORMATION (Complete if applicable.) Legal Designee Name Daytime Telephone Number Mailing Address City State ZIP Code PART 3: HOMESTEAD PROPERTY INFORMATION — Enter information for property in which the exemption is being claimed. City or Township (check the appropriate box and enter name) City Township Village County Name of Local School District Parcel Identification Number Year(s) Exemption Previously Granted by Board of Review Homestead Property Address City State ZIP Code PART 4: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.) I own the property in which the exemption is being claimed. The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home. After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of

inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits. PART 5: CERTIFICATION I hereby certify to the best of my knowledge that the information provided on this form is true and I am eligible to receive an exemption from property taxes by reason of poverty pursuant to Michigan Compiled Law, Section 211.7u. Owner or Legal Designee Name (print) Signature of Owner or Legal Designee Date Designee must attach a letter of authority. LOCAL GOVERNMENT USE ONLY (DO NOT WRITE BELOW THIS LINE) Approved Denied (Attach appeal instructions and provide to owner.) Tax Year(s) exemption will be posted to tax roll CERTIFICATION — I certify that, to the best of my knowledge, the information contained in this form is complete and