

Mike Koshar, Supervisor
Douglas De Leo, Clerk
Jill Sanborn, Treasurer

Arlington Township
Van Buren County, MI.
52022 34th Ave.
Bangor MI 49013

Georgette Peterson, Trustee
Ted Swanson, Trustee
Office phone 269 427 7300

February 15 2023

Call meeting to order: 07:00p.m

Pledge of Allegiance: Was recited.

Roll Call: De Leo, Sanborn, Swanson, Peterson, Koshar.

Approval of Agenda:

1. Contribution to Van Buren Conservation District for recyclables collection.
2. EGLE Grant information.
3. Walker, Fluke, Sheldon letter of agreement for 2023/2024.
4. Midwest Energy Easement.
5. Field's Plumbing and Heating.
6. Planning commission membership size.

Motion by De Leo, to approve agenda, support by Koshar. Motion carried

Report:

Law Enforcement: Deputy Torres reported on 31 calls for the month of January.

Fire Department: Chief Babcock reported on 62 calls in township, mostly Quick Response medical calls. He presented the Arlington, Bangor, Bangor City Fire Department (ABB) annual report for 2022.

Lawrence Fire Department: Chief Anchor gave his report on no fire calls for Arlington but five quick response medical calls. He is ok with 2022/2023 contract with Arlington Township.

Pride Care Ambulance: There was one (01) priority one call and six (6) priority two calls. For information on Pride Care Ambulance Service please contact Jessica Sutter at www.pridecare.com

Commissioner's Report: no commissioner present.

Tax Assessor: 2023 Tax Assessment letters were mailed out and Board of review notices published. Please contact Assessor Danielle for information, hall number 269 427 7300.

Motion by Sanborn to Approve payment of Marana Group for postage to mail 2023 Tax Assessments (\$826.61 via Clerk debit/credit card); supported by Koshar. Motion carried.

Zoning Administrator: Danielle is working on three applications and has mailed out letters for the March 01, 2023 planning commission meeting.

Senior Services: no report.

Clerk's Report: May 02, 2023 election for Bangor Schools millage request. The requirements from Proposal 2 that were passed last November are still undecided on how they will affect school elections.

Supervisor's Report: Mike reported on Pride Care Ambulance operating in our township. He is gathering information on road damage. Working with TeamLogic IT for new email addresses.

Treasurer's Report: Beginning Balance \$250,964.46, Monthly receipts \$194,163.27 Monthly expenditures \$238,997.29 Ending balance \$206,130.44

Motion by Swanson to pay monthly expenses supported by Peterson, Roll call, De Leo yes, Peterson yes, Koshar yes, Swanson yes, Sanborn yes. Motion carried.

Motion by De Leo to add Deputy Treasurer Danielle Golebiewski to signature cards at Sturgis Bank for General Fund and Tax collection fund. Swanson supported. Motion carried.

Motion by De Leo to close the Omni Credit Union Money Market account and open restricted checking account at Sturgis Bank. Support by Swanson. Motion carried.

Motion by De Leo to move our accounting software to Quick Books Advance, supported by Peterson. Motion carried.

Blight Grant Discussion: Sarah Snoeyink from Market Van Buren gave an overview of the Michigan State Land Bank Blight Elimination Grant.

Approval of Draft Minutes of January 18, 2023 with the correction that Zenn Law is Zann Law. Koshar motion, supported Sanborn, motion carried.

New Business:

1. Green Standard fine appeal: Motion by Swanson to reduce the fine from \$9100.00 to \$325.00, Koshar support. Roll call, De Leo no, Peterson yes, Sanborn yes, Koshar yes, Swanson yes, motion carried 4-1.

2. Update Poverty Exemption for 2023: Motion by De Leo, to adopt the Federal Poverty Exemption Guide Lines for 2023 for Arlington Township. Support Sanborn. Motion carried.

3. Set Budget Meeting workshop dates: Budget workshop set for February 22, 2023 at 06:00p.m. and Saturday February 25 at 10:00a.m.
4. Discussion of ARPA funds for 2022 At Large Drain Assessments: Motion by Koshar to pay Scott Lake Drain Assessment up to \$17,000.00 from ARPA funds. Swanson support: Roll call, De Leo yes, Peterson yes, Swanson yes, Koshar yes, Sanborn yes. Motion carried.
5. Discussion on adding Office Administrator on the township bond: All employees are covered under the theft policy already.
6. Plumbing and electrical permit process: The township's attorney is still negotiating with the State of Michigan concerning using local inspectors.
7. Planning commission: Motion by Koshar to eliminate two positions from planning commission and have five-member commission. Supported by Sanborn, motion carried.
8. Van Buren Conservation District: Motion by Koshar to donate \$1500.00 to the Conservation District for recycling and resource recovery. Support by Swanson: Roll call: De Leo yes, Peterson yes, Swanson yes, Koshar yes, Sanborn yes. Motion carried.
9. Walker, Fluke and Sheldon: Motion by Koshar to accept the letter of agreement for accounting and auditing for 2023/2024 fiscal year. Motion by Koshar, support Peterson, motion carried.
10. Michigan Energy Corporation: Motion by Sanborn to grant the request of MEC for an easement (30X30 feet for a communication box) on the north east corner of township property on 52nd street. Support by Swanson, motion carried.
11. Field's Plumbing and Heating contract: Motion by Koshar to accept Field's maintenance contract for HVAC for boiler and air conditioner, cost \$1175.00. This includes current repairs of \$860.80 and contract of \$315.00. Support by Peterson.
Roll call: Peterson yes, De Leo yes, Koshar yes, Swanson yes, Sanborn yes. Motion carried.
12. Marijuana Coordinator: Motion by De Leo, to appoint Georgette Peterson to the interim coordinator position. Supported by Sanborn. Roll call vote: De Leo yes, Peterson yes, Swanson yes, Sanborn yes, Koshar no. Motion carried 4-1

13. Motion by De Leo to pay the interim coordinator \$18.00 an hour for marijuana administration work to be paid out of the restricted funds. Support by Sanborn. Roll call. De Leo yes, Sanborn yes, Peterson yes, Swanson yes, Koshar no. Motion carried 4-1

Old Business:

1. Bid for clean-up of blighted property at 46761 Broadway, Scott Lake: Motion by Peterson to pay \$6000.00 to initiate contract for clean-up work by *Its Moved Construction Company*. Support by Swanson. Motion carried.

2. Cemetery Plot: Still collecting information.

3. Smith Gravel Pit and North Coast Inn. Waiting for site plans so a planning commission meeting can be scheduled.

Public Comment: Scott Lake south is having drain problems.

Adjournment: 09:45p.m.

Minutes submitted by Douglas De Leo, Clerk