

Georgette Peterson, Supervisor
LuAnn Sell, Clerk
Jill Sanborn, Treasurer

Ron Klein, Trustee
Ted Swanson, Trustee

ARLINGTON TOWNSHIP
VAN BUREN COUNTY, MICHIGAN
BOARD MEETING
January 15, 2025

Supervisor Peterson called the meeting to order at 7:02 p.m.

Pledge of Allegiance was recited.

Roll Call: All Board members present.

Motion to approve the agenda with the addition of adoption of Ordinances added after reports, made by Trustee Swanson, seconded by Treasurer Sanborn. All in favor. Motion carried.

REPORTS

Law Enforcement: Deputy Torres gave his report.

Fire Departments: Bangor Fire Representative Greg Myrkle gave his report.

Senior Services: Julie Babcock gave her report.

Commissioner Report: Kurt Doroh gave his report.

Assessor's Report: Report was read by Treasurer Sanborn in Assessor's absence. Assessor got quotes from Marana Group and KCI for prepaid postage to mail out Assessment Notifications. KCI came in lower at \$944.49. Treasurer Sanborn made a motion to go with KCI for prepaid postage to mail out the Assessment Notifications. Seconded by Trustee Swanson.

Roll call vote: Swanson – Yes, Sanborn – Yes, Klein – Yes, Sell – Yes, Peterson – Yes. Motion carried.

Supervisor's Report: Supervisor Peterson provided the Board with the Budget Amendments as follows:

BUDGET ADJUSTMENTS NEEDED
JANUARY 15, 2025

101101955 Misc. Expenses, Twp Board – VBC Land Management Annual Charge Deeds and Address changes. From Budgeted amount of \$9,300.00 to 9,933.93; an increase of \$633.93

101262900 Printing & Publishing, Elections – From \$750 to \$762; an increase of \$12

204446801 Highways & Streets – From \$121,522.29 to \$127,722.29; an increase of \$6200

101257000 Assessor Total – Parcel Adjustment Combinations or Divisions – From \$750 to \$1050; an increase of \$300

101528970 Capital Outlay- Transfer Station – From \$0 to \$31,778.86; an increase of \$31,778.86

Treasurer Sanborn made a motion to approve the Budget Adjustments as presented. Trustee Swanson seconded. Roll call vote: Swanson – Yes, Sanborn – Yes, Klein – Yes, Sell- Yes, Peterson – Yes. Motion carried.

Supervisor Peterson reported she met with Brett Witkowski from the Van Buren County Road Commission. He said that the Road Commission did not have a lot of money for roads, and Supervisor Peterson told him Arlington Township did not have a lot of money to allocate for roads either.

Clerk's Report: Clerk Sell reported that Verizon Wireless told her that whatever type of phone we chose the cost would be the same at \$45.00 per month plus tax, per phone, with unlimited talk, text and data. The contract is for three years. Clerk Sell also contacted Arlington Township's phone carrier to see if they

were able to install a system where you would get a menu when you called in and would choose 1 for the Supervisor, 2 for the Clerk, etc. They did not offer this service. Clerk Sell also contacted Office Depot to see if they had a phone available that would perform this and they do not.

Supervisor Peterson, made a motion to go with Verizon Wireless for two phones, two lines with unlimited talk, text and data for \$45.00 per month plus tax. Motion seconded by Trustee Swanson.

Roll call vote: Swanson – Yes, Sanborn – No, Klein – Yes, Sell – Yes, and Peterson – Yes. Motion passed.

Treasurer's Report: Approval is needed to pay expenditures for the Township per the Account Reports for Expenses. Checks with dates 1/15/2025 are post Board approval payments; checks with dates prior to this date were issued prior to Board approval per Arlington Township General Policy Manual (e.g. utilities and payroll) or were previously approved by the Board. Supervisor Peterson made a motion to approve the expenditures as listed above. Trustee Swanson seconded the motion. All in favor. Motion carried.

Adoption of Ordinances: Discussion around adoption of ordinances ensued. It was decided that this would be tabled at this time. Supervisor Peterson made a motion to table the adoption of ordinances, seconded by Trustee Swanson. All in favor. Motion carried.

Planning Commission Report: Trustee Klein has been working on the Scott Lake Campground issue with EGLE and lawyers, and stated that he has not been able to work on any Ordinances at this time.

The Scott Lake Campground issue is now in the attorney's hands.

Approval of December 2024 Minutes: Treasurer Sanborn made a motion to approve the December 2024 Minutes, seconded by Supervisor Peterson. All in favor. Motion carried.

New Business

Marijuana Renewals

Cure of the Earth: 1 AU License-C No changes. No Concerns. Supervisor Peterson made a motion to renew their license. Trustee Swanson seconded it. All in favor. Motion carried.

Sapphire Farms: 3 AU Licenses-C, 1 CR License-C. Had a warning letter that will stay in file for one year. Supervisor Peterson made a motion to renew their SUP and licenses. Seconded by Clerk Sell. All in favor. Motion carried.

Dragonfly Kitchens II : Requesting renewal of SUP and 14 licenses. Had a complaint letter. Complaint settled with a \$7,000 fine. Also had a Sealed Site Plan for consideration with 3 interior changes. Discussion ensued around the changes. The changes will have to be approved by the Planning Commission so no approval from the Board for these changes. Supervisor Peterson made a motion to renew their current SUP and 14 licenses at this time. Seconded by Trustee Swanson. All in favor. Motion carried.

Poverty Exemption Policy Guideline and Application: 2 changes need to be made. Page 1 needs to change February to January. Second change on Page 6, the fifth item down need to change 2024 to 2025.

Treasurer Sanborn made a motion to adopt the Poverty Exemption Policies with changes. Seconded by Supervisor Peterson. All in favor. Motion carried.

Transfer Station – Signage: Trustee Swanson presented Board with pictures of signage for the Transfer Station. Discussion regarding the amount of signs and cost. At this time, there is no attendant to work at the Transfer Station. These signs are part of a reimbursement grant, you pay as you go and get reimbursed by the Van Buren Conservation District. Trustee Swanson made a motion to approve the signage. Seconded by Treasurer Sanborn. All in favor. Motion carried.

Wreathes Across America: Supervisor Peterson presented the Board with information on Wreathes Across America, an organization that puts wreathes on all of the Veterans graves in the Township's cemeteries. It is \$170 for 10 wreathes. Supervisor Peterson made a motion to purchase 10 wreathes for

\$170 to be placed in Hoppin Cemetery. Seconded by Trustee Swanson. Roll call vote: Swanson – Yes, Sanborn – Yes, Klein – Yes, Sell – Yes, Peterson – Yes. Motion carried.

Old Business

Roe Noise Complaint: Recommendations from Township Attorney regarding the Roe Noise complaint were provided to the Board for review. Supervisor Peterson asked if there were any motions to oppose the recommendations. No motions. Board will go with the recommendations.

Scott Lake Campground/EGLE: Trustee Klein stated that the discussions surrounding this are now in the hands of the attorneys with regard to which actions to take.

Adjournment: Trustee Klein made a motion to adjourn the meeting at 8:05 p.m. Seconded by Supervisor Peterson. All in favor. Motion carried.

Respectfully Submitted,
LuAnn Sell
Clerk