

Georgette Peterson, Supervisor  
LuAnn Sell, Clerk  
Jill Sanborn, Treasurer

Ron Klein, Trustee  
Ted Swanson, Trustee

ARLINGTON TOWNSHIP  
VAN BUREN COUNTY, MICHIGAN  
BOARD MEETING MINUTES  
February 19, 2025  
Final

Supervisor Peterson called the meeting to order at 7:01 p.m.

Pledge of Allegiance was recited.

Roll Call: Ted Swanson, Jill Sanborn, Ron Klein, LuAnn Sell, Georgette Peterson and guest, Attorney Scott Graham.

Motion to approve the agenda made by Trustee Swanson, seconded by Treasurer Sanborn. All in favor.  
Motion carried.

#### REPORTS

Law Enforcement: Deputy Torres gave his report.

Fire Departments: Chief Babcock gave his report.

Senior Services: No report given.

Commissioner's Report: No report given.

Assessor's Report: No report given.

Supervisor's Report: Supervisor Peterson read the Lawrence Fire Report.

Clerk's Report: Nothing to report.

Treasurer's Report:

Approval is needed to pay expenditures for the township. Checks with 2/19/2025 dates are post board approval payments; check with dates prior to this date were issued prior to board approval per Arlington Township General Policy Manual (e.g., utilities and payroll), or were previously approved by the Board. Trustee Swanson motioned to approve payment of expenditures. Seconded by Trustee Klein. Roll call vote: Swanson – Yes, Sanborn – Yes, Klein – Yes, Sell – Yes, Peterson – Yes. Motion carried.

The ARPA MM account earned 140.48 interest January 2, 2025.

Approval is needed that the remaining ARPA funds in the amount of \$140.48 be spent on the allowable use of revenue loss as allowed in the US treasury final rule and that the government service identified is employee wages and benefits allocated within the general fund during the period of performance which is March 3, 2021, to December 31, 2026. Motion by Trustee Swanson to approve. Seconded by Trustee Klein. Roll call vote: Swanson – Yes, Sanborn – Yes, Klein – Yes, Sell – Yes, Peterson – Yes. Motion carried.

Approval is needed to invest \$100,000 of General Fund Account (\$324,010.07) monies in Goldman Sachs Money Market Account (\$373,774.45). Motion to approve, Supervisor Peterson, Seconded by Clerk Sell. All in favor. Motion passed.

Approval is needed for the following budget amendments.

- 101101402 Current Real Prop Tax current budgeted amount of \$75,537.54 includes administrative fee for tax collection which now has a separate chart of accounts. Decrease budgeted amount by \$28,081.17, from \$75,537.54 to \$47,456.37. Trustee Swanson made motion to adjust budget. Seconded by Trustee Klein. All in favor. Motion carried.
- 101101411 Del Real Property Tax needs to increase \$6,898.46, from \$1,476.19 to \$8,374.65. Trustee Swanson motioned to amend budget. Seconded by Supervisor Peterson. All in favor. Motion carried.
- 101101437 Tax Administrative Fee current budgeted amount needs to increase \$33,254.73 from \$0 to \$33,254.73. Motion by Trustee Swanson to amend budget. Seconded by Clerk Sell. All in favor. Motion carried.
- 204446402 Current Prop Taxes needs to increase \$33,784.04 from \$104,439.56 to \$138,223.60. Motion to amend made by Trustee Swanson, seconded by Supervisor Peterson. All in favor. Motion carried.
- 204446411 Delinq Prop Taxes needs to increase \$7,279.67 from \$17,112.73 to \$24,392.40. Motion to amend budget made by Clerk Sell, second by Trustee Swanson. All in favor. Motion carried.
- 290672402 Current Prop Taxes needs to increase \$14,837.41 from \$54,156.27 to \$68,993.68. Motion to amend budget made by Trustee Swanson, seconded by Clerk Sell. All in favor. Motion passed.
- 290672411 Delinq Prop Taxes needs to increase \$3,301.74 from \$8,873.61 to \$12,175.35. Motion to amend budget by Supervisor Peterson, seconded by Trustee Swanson. All in favor. Motion carried.
- 101101955 Misc expense, Twp Bd needs to increase \$375 from \$9,933.93 to \$10,308.93. Motion to amend budget by Trustee Swanson, seconded by Clerk Sell. All in favor. Motion carried.
- 213101476 MBLLic - Lic & Fees needs to decrease \$186,900 from 486,000 to 299,100 since fees were decreased this year. Motion to amend budget by Trustee Swanson, seconded by Supervisor Peterson. All in favor. Motion carried.
- 101223801 Acct/Aud fees-Finance needs to decrease \$605 from \$6,750 to \$6,145 and 213223801 Accounting Fees needs to increase \$605 from add \$6,750 to \$7,355. Motion to amend budget by Clerk Sell, seconded by Supervisor Peterson. All in favor. Motion carried.
- 204446801 Highways and Streets needs to increase \$34,893.71 from \$127,722.29 to \$162,616. Motion to amend budget made by Trustee Swanson, seconded by Clerk Sell. All in favor. Motion carried.
- 290672801 Senior Services needs to increase \$18,139.15 from \$63,029.88 to \$81,169.03. Motion to amend budget made by Supervisor Peterson, seconded by Trustee Swanson. All in favor. Motion carried.

Planning Commission Report: Trustee Klein reports the first Planning Commission meeting will be March 12<sup>th</sup> to elect officers, discuss ordinances, discuss strategy for the master plan, and review the Dragonfly Kitchen site plan.

### Public Comment

AC Aldag asked about solar energy ordinances.

Annie Funke had a question regarding tax assessments.

Approval of January 2025 minutes: Trustee Swanson made a motion to approve the January 2025 Board meeting minutes, seconded by Trustee Klein. All in favor. Motion carried.

### New Business

VBCD Resource Recovery & Recycling Program Pledge: Treasurer Sanborn made a motion to pledge \$1000.00 to support the Van Buren County Resource Recovery and Recycling Program in 2025. Seconded by Trustee Swanson. Roll call vote: Swanson – Yes, Sanborn – Yes, Klein – Abstain, Sell – Yes, Peterson – Yes. Motion carried.

ZBA Appointee: Supervisor Peterson made a motion to nominate Sue Wilson for the open ZBA position. Seconded by Trustee Swanson. All in favor. Motion carried.

Marijuana Renewals: Quality Cannabis - 4 licenses and 1 SUP renewal requested. 3 licenses were renewed before the November 15 deadline, 1 was renewed 1/14/25.

Supervisor Peterson made a motion to renew the licenses. Supervisor Peterson withdrew her motion to renew. Trustee Swanson supported. All in favor.

After Board discussion about a late fee, a motion was made by Trustee Klein for a \$1000.00 a month late fee. Seconded by Trustee Swanson. Quality Cannabis will be renewed with a payment of \$2,000.00 for late fees.

50405 28<sup>th</sup> Avenue – It was determined that this renewal would be tabled until March 2025 Board meeting.

Libby Holdings- 5 Licenses and 1 SUP renewal request. Supervisor Peterson made a motion to renew 5 licenses and 1 SUP. Trustee Swanson seconded the motion. All in favor. Motion carried.

Smitty's Inc. – 6 Licenses and 1 SUP renewal request. Supervisor Peterson made a motion to renew 6 licenses and 1 SUP. Clerk Sell seconded. All in favor. Motion carried.

Ground Control (Waypoint)- 2 Licenses and 1 SUP. Supervisor Peterson made a motion to renew 2 licenses and 1 SUP for Ground Control. Seconded by Trustee Swanson. Swanson, Sanborn, Sell and Peterson in favor. Klein opposed. Motion carried.

Contract for Ordinance Review - Supervisor Peterson made a motion to seek a company to do our ordinances. Seconded by Trustee Swanson. All in favor. Motion carried.

Award a sign bid for Transfer Station – Trustee Swanson presented bids from Fast Signs and Creative Vinyl Signs for 14 signs for posting at the Transfer Station. Treasurer Sanborn made a motion to discuss. Seconded by Supervisor Peterson. After discussion, Treasurer Sanborn made a motion to go with Creative Vinyl Sign with a bid of \$2,064.96. Supervisor Peterson seconded. Roll call vote. Swanson – yes, Sanborn – yes, Klein – abstain, Sell – yes, Peterson – yes. Motion carried.

Meeting was adjourned at 8:01 p.m.

Respectfully Submitted,  
LuAnn Sell, Clerk