

Board Meeting: March 19th, 2025

Treasurer Report: Treasurer prepared transactions report for February 20th, 2025 through March 19th 2025.

Approval is needed to pay expenditures for the township; see attached Account Reports for expenses. Checks with 3/19/2025 dates are post board approval payments; check with dates prior to this date were issued prior to board approval per Arlington Township General Policy Manual (e.g., utilities and payroll), or were previously approved by the Board.

Approval is needed to invest \$100,000 of General Fund Account (\$280,101.50) monies in Goldman Sachs Money Market Account (\$480,771.25).

Approval is needed for the following budget amendments.

- **101101439 State Mari Excise Tax increase budgeted amount \$18,385.64 from \$0 to 18,385.64.**
- **101101576 Local Stabilization increase budgeted amount \$4,674.10 from \$6,419.11 to \$11,093.21.**
- **101101577 ARPA State Grants increase budgeted amount \$155,298.40 from \$0 to \$155,298.40.**
- **101101608 MBL lic & Fees increase budgeted amount \$3,000 from \$0 to \$3,000.**
- **101101664 Interest Income increase budgeted amount \$18,580.63 from \$56,547.49 to \$75,128.12.**
- **213101664 Interest Income increase budgeted amount \$33,696.02 from \$3,553.17 to \$37,249.19.**
- **101101851 Liab Ins, Twp Board increase budgeted amount \$1,732.00 from \$6,788.50 to \$8,520.50 for AF Group policy renewal for 4/1/25-4/1/26**
- **101301801 VB Cty, Sherrif Cont decrease budgeted amount \$773.16 from \$5,000 to \$4,226.84 and increase budgeted amount \$773.16 from \$52,250.00 to \$53,023.16 for 213301801 MBLic.**

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Prior Month Statistics	General Fund	MBLic Fund
Beginning Balance	\$334,206.98	\$214,854.28
Monthly Receipts	\$ 21,021.80	\$ 431.46
Monthly Expenditures	\$118,179.76	\$ 22,679.57
Ending Balance	\$237,049.02	\$192,606.17

101101001 Sturgis Bank & Trust

Date	Ref No.	Payee	Memo	Payment	Deposit	Type	Account
02/20/2025			2024 taxes posted 2.1-2.15 2025		12,733.93	Deposit	
02/20/2025	DebitCard	Debit Card Purchase/Clerk	KCI Postage 2025 Assessment Mailing	952.22		Check	101257000 Assessor Total:101257727 Off supplies, Assess
02/24/2025			Board Approved 2.19.25 transfer	100,000.00		Transfer	101101002.91 Oakleaf MM
02/24/2025			Jan interest in ARPA MM - Board Approved 2.29.25		140.48	Transfer	101101002.2 Oakleaf MM
02/25/2025			Zoning Variance Request McKeown 008-030-10		300.00	Deposit	101101607 Transfer/Zon/Land Spl
02/25/2025	14040	Van Buren Conservation District	Inv#3520 2025 House Hazardous Waste Recycle Donation	1,000.00		Check	101803801 Community Contrib
02/25/2025	DebitCard	Debit Card Purchase/Clerk	USPS flag coil	73.00		Check	101257000 Assessor Total:101257727 Off supplies, Assess
02/25/2025	ACH Transfer	Intuit Quickbooks	QBQA Inv#10001375364287 2.24.25-03.24.25 monthly payroll p	157.00		Check	
02/26/2025			Feb2025 LCSA Distribution		1,817.69	Deposit	101101576 Local Stabilization
02/28/2025			Interest Earned		229.07	Deposit	101101664 Interest income
03/03/2025			Roe 50% fee FOIA request 2/18 & 2/25		10.00	Deposit	101101671 Other Revenue
03/03/2025			Roe FOIA 50% of fee for bldg video		70.00	Deposit	101101671 Other Revenue
03/03/2025			Mech Permit Feb2025		180.00	Deposit	
03/03/2025			Bldg Permit Feb2025		845.00	Deposit	
03/03/2025	DebitCard	Debit Card Purchase/Clerk	\$Gen ScanDrive Randall Mtg Min	14.31		Check	101215000 Clerk Total:101215727 Office Sup, Clerk
03/04/2025			Feb2025 State Rev Share		35,700.00	Deposit	
03/05/2025			Road proj 498.2850 & 497.2805		9,467.27	Deposit	
03/05/2025	14041	Indiana MI Power	Street Lights 2/28/2025 acct#04680785708	68.29		Check	101450926 Street Lights
03/05/2025	14042	Consumers Energy	Feb2025 Street lights	173.57		Check	
03/06/2025			Reimburse expenses (ck#3041,3066,3067,3069,101528801 only	\$1633 of \$1	8,334.35	Deposit	101101578 VBC CD Recycle Grant
03/10/2025	14043	Donna S Bell	Pay Period: 02/01/2025-02/28/2025	39.64		Paycheck	
03/10/2025	14044	Danielle Golembiewski	Pay Period: 02/01/2025-02/28/2025	1,355.08		Paycheck	
03/10/2025	14045	Anne M. Lefor	Pay Period: 02/01/2025-02/28/2025	177.32		Paycheck	
03/10/2025	14046	Linda Nash	Pay Period: 02/01/2025-02/28/2025	118.93		Paycheck	
03/10/2025	14047	Georgette Peterson	Pay Period: 02/01/2025-02/28/2025	1,164.03		Paycheck	
03/10/2025	14048	Jill S. Sanborn	Pay Period: 02/01/2025-02/28/2025	1,389.92		Paycheck	
03/10/2025	14049	LuAnn E Sell	Pay Period: 02/01/2025-02/28/2025	1,541.74		Paycheck	
03/10/2025	14050	Michelle L Sell	Pay Period: 02/01/2025-02/28/2025	177.32		Paycheck	
03/10/2025	14051	Joseph S. Wooding	Pay Period: 02/01/2025-02/28/2025	39.65		Paycheck	
03/10/2025	14052	Jill S. Sanborn	Pay Period: 02/01/2025-02/28/2025	88.10		Paycheck	
03/11/2025			QuickBooks Payroll		1,569.04	Tax Payment	
03/13/2025			Keene Land Div/lot line adj		200.00	Deposit	101101607 Transfer/Zon/Land Spl
03/13/2025			ROE FOIA 2nd 1/2 payment Feb2025 (18, 21, 25)		65.00	Deposit	
03/14/2025			late filing fee (2 mo @\$1000/mo) Quality Cannabis		2,000.00	Deposit	101101608 MBL Lic & Fees
03/18/2025			ZCP Hernandez 43617 36th Ave		20.00	Deposit	101101607 Transfer/Zon/Land Spl
03/18/2025			Mari Excise Fund10/2023-9/2024 (47*\$223.32)		10,496.04	Deposit	101101439 State Mari Excise Tax
03/19/2025	14053	C&R'S Out on a Limb Tree Care LLC	Inv#1-21022025& 1-1022025 snow remove Feb2025	800.00		Check	
03/19/2025	14054	Van Buren Reminder	Mtg notices & ads Feb2025	404.39		Check	
03/19/2025	14055	Walter DeVisser Jr.	Mech Permits Feb 2025	180.00		Check	
03/19/2025	14056	B & J Lawn Service LLC	Mar2025 Township Sexton Inv#2042	1,250.00		Check	101276000 Cemetery Total:101276801 Contr Serv, Cemetery
03/19/2025	14057	Ryan Laylin	Feb2025 ZA services inv#25-2	1,750.00		Check	101721000 Plan & Zoning Total:101721801 Prof fees- Zoning
03/19/2025	14058	Van Buren Co Road Commision	Proj#489.2850 Park Ln East Side (tree removal, boom mowing,	1,207.63		Check	
03/19/2025	14059	Van Buren Co Road Commision	Proj#497.2805 Broadway (ditch cleaning 46761-47019)	8,259.64		Check	
03/19/2025	14060	Kent Communications, Inc.	2025 Assessment mailing non postage	617.98		Check	101257000 Assessor Total:101257727 Off supplies, Assess
03/19/2025	14061	Danielle Golembiewski	reimburse training, Mar2025 BOR meals	216.60		Check	
03/19/2025	14062	Accident Fund Insurance Company Of America	Inv#1001950998 AF WCP 100018682 04 Policy Renewal 4/202	1,732.00		Check	101101000 Twp Board Total:101101851 Liab Ins, Twp Board

213101001 MBLic Checking

Date	Ref No.	Payee	Memo	Payment	Deposit	Type	Account
02/28/2025			Interest Earned		82.46	Deposit	213101664 Interest Income
03/05/2025	327	Consumers Energy	Mar2025 Hall Electric	188.10		Check	213265720 MBLic Bldg&Gnds Total:213265727 MBLic Twp Hall Util
03/10/2025	328	Ronald D. Klein	Pay Period: 02/01/2025-02/28/2025	215.85		Paycheck	
03/10/2025	329	Georgette Peterson	Pay Period: 02/01/2025-02/28/2025	368.70		Paycheck	
03/10/2025	330	Theodore R. Swanson	Pay Period: 02/01/2025-02/28/2025	215.85		Paycheck	
03/14/2025	226		VOID ck#324 wrong pay to - reissue ck#331 Jacob Woodbury \$349		349.00	Journal	
03/14/2025	331	Jacob Woodbury	Reissue ck#324 wrong name; Inv #615 2024 website dev svcs	349.00		Check	
03/19/2025	332	The Tech of Southwest Michigan	inv#30946 Jan2025 Monthly Network Equip Rental	135.95		Check	
03/19/2025	333	The Tech of Southwest Michigan	inv#31005 Feb2025 Monthly Network Equip Rental	135.95		Check	
03/19/2025	334	The Tech of Southwest Michigan	inv#31059 Mar2025 Monthly Network Equip Rental	135.95		Check	
03/19/2025	335	Service Plus Office Supplies, LLC	Office Supplies	62.96		Check	
03/19/2025	336	Doug Probyn	Twp Hall Cleaning 2.25-3.18 2025	260.00		Check	
03/19/2025	337	Van Buren County Sheriff	Police Services & Mileage Feb2025 (INV#1867)	5,092.56		Check	
03/19/2025	338	Scott Graham PLLC	Feb2025 Legal Fees	7,670.00		Check	213266801 MBLic Attorney Fees
03/19/2025	339	TeamLogic IT of Kalamazoo	Inv#25-02-13454 Mar2025	151.00		Check	