

Georgette Peterson, Supervisor
Susan Wilson, Clerk
Jill Sanborn, Treasurer

Ron Klein, Trustee
Ted Swanson, Trustee

ARLINGTON TOWNSHIP
52022 34th Avenue, Bangor, Michigan
BOARD MEETING MINUTES

July 16, 2025

Supervisor Peterson called the meeting to order at 7:01 pm.

Pledge of Allegiance was recited.

Roll Call: Jill Sanborn, Ron Klein, Ted Swanson, Susan Wilson, and Georgette Peterson all present.

Others Present: Scott Graham, Arlington Township Attorney

Approval of Agenda: Amendments to agenda - Add Dragonfly Kitchens II approval for modified site plan to Old Business; Add filing of the F-65 report by the Rehmann accounting firm to the Michigan Department of Treasury to New Business; and Add approval of May 21, 2025 board meeting minutes to Old Business.

Jill Sanborn made a motion to approve the agenda as amended, supported by Ted Swanson. All in favor. Motion Carried.

Reports:

Consent Agenda Reports

Assessor's Report

Supervisor's Report

Marijuana Coordinator's Report

Clerk's Report

Zoning Commissioner Report

Road Commission Report

Approval of June 18, 2025 Board Meeting Minutes

Approval of May 21, 2025 Board Meeting Minutes

Motion was made by Ted Swanson to approve the Consent Agenda Reports with the Planning Commission report being moved to the regular agenda reports. Georgette Peterson supported the motion. All in favor. Motion Carried.

Motion was made by Susan Wilson to approve the May 21, 2025 board meeting minutes. Jill Sanborn supported the motion. All in favor. Motion Carried.

Jill Sanborn asked that the June 18, 2025 board meeting minutes be amended as follows: On page 2 under reports, there was no motion made to approve of the May 21, 2025 board meeting minutes. On page 4 Susan Wilson abstained from the vote on the Administrative Assistant Contract.

Jill Sanborn made a motion to approve the June 18, 2025 board meeting minutes as amended. Support was given by Ted Swanson. All in favor. Motion Carried.

Reports

Law Enforcement: The new deputy, Holly Daniel, introduced herself. There was a total of 51 calls for the month of June.

Fire Departments:

Arlington, Bangor City, and Bangor Township (ABB): Greg Myrkle reported that there were 39 total calls for the month of June. Three calls in Arlington Township and six mutual aid calls.

The fire department will be giving out free drinks at McDonalds on August 6, 2025 from 11am to 1pm. Currently have 23 members. Repairs and maintenance have been made to the department vehicles. The fireworks on the 4th of July were a huge success.

Lawrence Township Emergency Services: No report given.

Senior Service's Report: No report given.

Commissioner's Report: Kurt Doroh reported that Deputy Borah received a Life Saving Award. The Board of Commissioners will meet on Monday, September 8, 2025 instead of Tuesday, September 9th. In preparation for the Palisades Nuclear Power Plant to reopen, emergency preparedness drills are taking place.

A resident asked what could be done with the channel between North and South Scott Lake. It is currently impassable. It was suggested that the lake residents form an association and work, in coordination, with the three surrounding townships, State of Michigan, EGLE, the DNR, and Van Buren County to facilitate improving the channel.

Planning Commission: Michael Sossin from Dragonfly Kitchens II asked for approval of a modified site plan which was presented, incomplete, to the Planning Commission. This had been tabled from the June Board Meeting because of the site plan being incomplete. The newly presented version is still incomplete. Ron Klein reported that the Planning Commission recommended that the Arlington Township Board approve of the modified site plan contingent upon the stipulations made by the Planning Commission at their June 4, 2025 meeting. Further discussion occurred.

Ron Klein made a motion to approve the Dragonfly Kitchens II modified site plan on the condition that the stipulations required by the Planning Commission, from their June 4, 2025 meeting, be met. Jill Sanborn supported the motion. All in favor. Motion Carried.

Treasurer's Report: Jill Sanborn asked for approval to pay expenses from June 19 to July 16, 2025.

Ted Swanson made a motion to approve payment of the expenses. Ron Klein supported the motion. Roll call vote: Roll Call Vote: All in favor. Motion Carried.

Jill Sanborn asked for approval to reinvest a maturing Oakleaf Morton Community CD.

Ted Swanson made a motion to reinvest the \$250,000 from the Oakleaf Morton Community CD into a new marijuana CD or an existing money market if the interest rates on CDs are low. Susan Wilson supported the motion. Roll call vote: All in favor. Motion Carried.

Public Comments:

Annie Funke commented on the hard work that the Planning Commission has been doing this year and since 2018. The zoning and master plan are being revised. Special workshops are being held on various subjects such as history, lakes, etc. It is important for township residents to come to these workshops to give their ideas and suggestions.

New Business:

Julia Stephen discussed zoning concerns regarding her home at 47578 Woodland which was flooded. Insurance made an assessment and damaged areas were removed. The cost to repair is too expensive. She would like to rebuild. Zoning issues were discussed. Attorney Scott Graham suggested she complete a zoning permit and pay the \$50.00 permit fee. If the zoning permit is denied, she can present to the Zoning Board of Appeals.

A suggestion was made to place protocols and procedures on the website to assist residents on how to complete applications and other forms such as: zoning, variance, special use, etc.

Ron Klein made a motion to place protocols and procedures on the website. Ted Swanson supported the motion. All in favor. Motion Carried.

Generac Service Contract – Susan Wilson reported that a service contract for the generator through Generac would cost \$1,035.00 for a 10-year contract. The 10-year contract would be retroactive to the day of purchase. The 10-year contract would cost \$103.50 per year. Two to three years of coverage would be lost. The effective cost per year would be \$147.86. Susan believes the contract covers parts, repairs, preventative maintenance and emergency services. Georgette Peterson made a motion to contract with Generac for services on the generator at a cost of \$1,035.00. Ted Swanson seconded the motion. Discussion was held. Roll call vote: Ted Swanson opposed. All others in favor. Motion Carried.

Local Unit Fiscal Report (F-65) – The F-65 report is an annual financial report required by the Michigan Department of Treasury for local units of government, including townships. It needs to be completed by September 30, 2025. The cost is \$4,675.00 for the Rehmann accounting firm to complete and submit the report to Department of Treasury. A formal audit is required every 2 years.

Ron Klein made a motion for the Rehmann accounting firm to complete and submit the F-65 report with the Department of Treasury at the cost of \$4,675.00. Motion was supported by Ted Swanson. Roll call vote: All in favor. Motion Carried.

Old Business:

Ordinance Rewrite – McKenna submitted a request for proposal (RFP). Georgette Peterson will contact the other companies that have not replied prior to the next board meeting.

Transfer Station Attendant – Ted Swanson and Jill Sanborn have been taking turns working at the transfer station on Saturdays. Ted had worked with Brendon Colpetzer who was helped out at the station. Brendon is interested in contracting to fill the open position. He has read the contract to work on Saturdays from 9am to 3pm. He is requesting \$17.00 per hour. It was suggested he complete an application to work. Confusion on if a contractor needs to complete an application or just sign a contract.

Ted Swanson made a motion to contract with Brendon Colpetzer to work at the Transfer Station. Jill Sanborn seconded the motion. Roll call vote: Ron Klein opposed, all others in favor. Motion Carried.

PC Nomination – Georgette Peterson reported that Tony Stocchiero has shown interest in becoming a member of the Planning Commission. Tony introduced himself. Ron Klein congratulated him on his farm becoming MAEAP verified. Tony was invited to the July 30, 2025 Planning Commission meeting. Georgette Peterson made a motion to nominate Tony Stocchiero to the Planning Commission. Ted Swanson supported the motion. All in favor.

Ted Swanson made a motion to close the Regular Board Meeting at 8:37 p.m. and go into Closed Session to discuss gravel pits, personnel and resident issues along with Scott Graham, Attorney. Georgette Peterson supported the motion. All in favor. Motion Carried.

Jill Sanborn moved to reopen the Board of Trustees Meeting at 9:40 p.m. Motion was supported by Georgette Peterson. All in favor. Motion Carried.

Jill Sanborn made a motion to accept the minutes of the May 21, 2025 Closed Meeting Session. Georgette Peterson supported the motion. All in favor. Motion Carried.

Jill Sanborn moved to adjourn the Board Meeting. Georgette Peterson supported the motion. All in favor. Motion Carried.

Meeting was adjourned at 9:41 p.m.

Respectfully submitted,

Susan Wilson, Clerk

Peggy Douglas, Administrative Assistant