

Georgette Peterson, Supervisor
 Susan Wilson, Clerk
 Jill Sanborn, Treasurer

Ron Klein, Trustee
 Ted Swanson, Trustee

ARLINGTON TOWNSHIP
 52022 34th Avenue, Bangor, Michigan
BOARD MEETING MINUTES

September 17, 2025

Georgette Peterson called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited.

Roll Call: Ron Klein, Susan Wilson, and Georgette Peterson were present.

Absent: Ted Swanson and Jill Sanborn

Approval of Agenda: Susan Wilson made a motion to approve the agenda, supported by Georgette Peterson. All in favor. Motion carried.

Reports:

Consent Agenda Reports

Assessor's Report – no report submitted.

Supervisor's Report – will address with the treasurer's report.

Marijuana Coordinator's Report – Ron Klein asked if this report could be pulled out of the consent agenda and be placed with the regular agenda items because of the forthcoming changes within the industry.

Clerk's Report

Zoning Commission Report – this is the Zoning Administrator's Report rather than Zoning Commission Report.

Road Commission Report

Motion was made by Ron Klein to approve the Consent Agenda Reports as amended above, supported by Georgette Peterson. All in favor. Motion carried.

Jill Sanborn reported changes to Georgette Peterson regarding the August meeting minutes.

Motion was made by Ron Klein to approve the August 20, 2025 Board Meeting Minutes as amended, supported by Susan Wilson. All in favor. Motion carried.

Reports

Law Enforcement: Deputy Holly Daniel gave her report. There was a total of 66 calls for Arlington Township in the month of August. The majority of calls were in two categories: Traffic Stops – 13 and General/Public Assist – 14.

Regulation of Fireworks – MCL 28.457, Sect 7 states when fireworks can be ignited, discharged, and used which is around major holidays. Local units of government can create their own ordinance regarding the use of fireworks as long as it does not infringe upon the regulated dates/times specified under MCL 28.457, Sect 7. Some local governments issue permits and other local governments state that fireworks can only be used on the dates/times stipulated in MCL 28.457, Sect 7. Deputy Daniel encourages an ordinance be initiated by the township for fireworks.

Complaints have been made regarding animals, burning, building codes, blight, and noise in a section of Scott Lake. These issues have been investigated. The resident on the property is on a land contract. Photos/videos regarding animal issues (running loose) are needed to issue a citation – call 911 or animal control. Trees are being cleared from the property and are being burned. Dark smoke indicates carcinogens. If you believe burning is an issue, call the fire department. Information from the fire department is evidence for a citation. The zoning administrator has been contacted regarding building code violations. Tarps on the property need to be removed. Blight is a problem if seen from a public roadway. Noise issues need to be

consistent and ongoing. A decibel level recording is needed.

Complaints are reviewed by the township supervisor. If the complaint involves law enforcement; the supervisor discusses the concern with the deputy. The deputy then investigates the complaint and updates the supervisor on the issue. The supervisor contacts the person who initiated the complaint to update them on the progress.

The deputy is contracted and works four 10-hour days. Two days are spent in Arlington Township and two days are spent in Bangor Township. Kurt Doroh thanked Deputy Daniel for her service. Kurt just heard prior to the meeting that there were 3 officers in Pennsylvania who were shot and killed in the line of duty. Susan Wilson asked for a moment of silence for them.

Fire Departments:

Arlington, Bangor City, and Bangor Township (ABB): Greg Myrkle reported that there was a total of 54 calls during the month of August which makes for total of 388 calls for the year. An audit is expected to be back next month. They are looking into updating and refurbishing their first engine out. They would like to make this engine last as long as possible prior to having to purchase another one.

Lawrence Township Emergency Services: There was no report.

Senior Service's Report: No report given.

Commissioner's Report: Kurt Doroh reported on issues with Mercury Broadband in Lawrence and Geneva Townships. They defaulted on the contract with Lawrence Township and were fined. The company wanted the fine removed. The Van Buren County surveyor has reassigned and they will not be replacing this position.

Treasurer's Report: Georgette Peterson asked for approval to pay August 21, 2025 – September 17, 2025 expenses. Checks with 9/17/25 dates are post board approval and checks dated prior to this date were issued prior to board approval per township policy, or were previously approved by the board.

Susan Wilson made a motion to approve payment of the expenses. Georgette Peterson supported the motion.

Roll Call Vote: Ron Klein, Susan Wilson, and Georgette Peterson all in favor. Motion carried.

Georgette Peterson asked for approval to remove Anne Leflor and add Jeffrey S. Douglas to all Sturgis accounts (Fund Checking accounts include General, MBLic, Tax Collection, and Fund Savings accounts include Road Tax and Fire Tax). Approval is also needed to add Jeffrey S. Douglas to PNC money market and Oakleaf Financial money market and certificate of deposit accounts. Jeffrey S. Douglas will become the deputy treasurer as of October 1, 2025.

Ron Klein made a motion to approve of the removal of Anne Leflor and add Jeffrey S. Douglas to the above stated accounts. Susan Wilson supported the motion. All in favor. Motion carried.

Georgette Peterson asked for approval to invest maturing Oakleaf Charles Schwab CD into new Marijuana CD or existing MM if interest rates on CDs are low.

Ron Klein made a motion to approve the above stated investment changes. Georgette Peterson supported the motion. All in favor. Motion carried.

Georgette Peterson asked that the following amendments be made to the budget: Decrease fund #101-701-702.000 by \$320.00 and add \$320.00 to fund #213-701-709.000 (Salaries and Wages) and decrease fund #101-701-715.000 by \$24.48 and add \$24.48 to fund #213-701-715.000 (Payroll Taxes).

Ron Klein made a motion to approve the above amendments to the budget. Susan Wilson supported the motion. All in favor. Motion carried.

Planning Commission: Ron Klein reported that the Planning Commission's quarterly scheduled meeting was held on September 3, 2025 where the committee summarized final documentation to be given to Southwest Michigan Planning Commission for the Master Plan. The final Master Plan should be done by late fall.

Public Comments: Annie Davidson-Funke made a public comment.

New Business:

Transfer Station Heating and Cooling – Much discussion took place regarding the heating and cooling of the transfer station building - should a mini-split or portable heating and cooling units be purchased? Two estimates were submitted for a mini-split: Estimate #1 at \$3,450.00 with needed Kolosar Electric at \$500.00 and estimate #2 at \$6,696.00. Grant money is still available from the Van Buren County Conservation District (VBCCD) which would cover the cost for the mini-split. VBCCD needs to know if a purchase will be made by September 30, 2025. Ron Klein mentioned that the transfer station was broken into, and the lawn mower had been stolen.

Ron Klein made a motion to purchase the Goodman Ductless unit through Fleetwood Heating and Cooling in the amount of \$3,450.00 with an electrical fee of \$500.00 for Kolosar Electric. Georgette Peterson supported the motion. Roll Call Vote: Ron Klein, Susan Wilson and Georgette Peterson all in favor. Motion carried.

Old Business:

Amendment to Resolution 2025-2-(2) – The wording of this resolution needs to be amended. The original wording stated "... for the explicit purpose of repaving County Road 376 ..." The wording should have stated "...and to help with removal of trees, ditching and double sealcoating CR 376..."

Susan Wilson made a motion to amend resolution 2025-2-(2) with the revised wording as stated above. Georgette Peterson supported the motion. Roll Call Vote: Ron Klein, Susan Wilson and Georgette Peterson all in favor. Motion carried.

Request For Proposal (RFP) for Ordinance Re-Write – The following companies submitted RFPs to re-write the township ordinances: McKenna, Beckett & Raeder, and Williams & Works. McKenna gave a more straightforward presentation whereas the other two companies seemed to be more cookie-cutter. Lake specific issues would need to be addressed by another firm which McKenna is aware of.

Georgette Peterson made a motion to go with McKenna to re-write the township ordinances. Susan Wilson supported the motion. Further discussion ensued. Roll Call Vote: Ron Klein, Susan Wilson and Georgette Peterson all in favor. Motion carried.

Amendment to Section 6.3 a & b (Cash Receipts) of the General Policy Manual – Georgette Peterson read what Section 6.3 a & b currently read as and what was proposed to read as. The amendment would change the term 'cash' to state 'money' and include the township supervisor and mechanical inspector as officials who could also accept cash/money.

Georgette Peterson made a motion to amend Sections 6.3 a & b of the General Policy Manual to what was read and worded above. Ron Klein supported the motion. Roll Call Vote: Ron Klein, Susan Wilson and Georgette Peterson all in favor. Motion carried.

Annie Davidson-Funke stated that the Friends of Hoppin Cemetery purchased a Prisoner of War Flag to be flown below the USA flag.

Georgette Peterson asked the Board to review a letter submitted by Ryan Laylin which will be discussed at the next board meeting.

Adjournment: Ron Klein motioned to adjourn the meeting at 7:58pm. Seconded by Susan Wilson. All in favor. Motion carried.

Respectfully submitted,

Susan Wilson, Clerk

Peggy Douglas, Administrative Assistant