

Georgette Peterson, Supervisor
 Susan Wilson, Clerk
 Jill Sanborn, Treasurer

Ron Klein, Trustee
 Ted Swanson, Trustee

ARLINGTON TOWNSHIP
 52022 34th Avenue, Bangor, Michigan
BOARD MEETING MINUTES

December 10, 2025

Georgette Peterson called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited.

Roll Call: Ted Swanson, Ron Klein, Jill Sanborn, Susan Wilson, and Georgette Peterson all present.

Others Present: Scott Graham, Arlington Township Attorney

Ron Klein left the meeting during public comments. Susan Wilson left the meeting during the snow plowing discussion.

Georgette Peterson stated that one of the trustees is resigning from the board and asked if anyone would like to volunteer to fill the trustee position. No one at the meeting volunteered.

Georgette Peterson asked Scott Graham to give an update on what was occurring with the litigation of the 'gravel pit' on 42nd Ave and CR 215. Scott stated that the trial has been pushed back to sometime into the future. No date has been finalized. Once a date is established it will be posted on the township website. Townships cannot stop the mining of gravel pits; however, townships can place certain parameters and conditions on a company as to what they can or cannot do. Currently the gravel pit is operating under the special use permit (SUP) of Roger Smith which has expired. StoneCo has not adhered to the parameters set by that particular SUP. SUPs are to be renewed on a yearly basis. StoneCo has never formally presented their own SUP or site plan for approval by the Planning Commission. Residents living near the gravel pit spoke about the company not adhering to conditions that had been set such as berms failing, lack of dust control, and water run-off.

Approval of Agenda: Ron Klein asked if 'Distribution of the Master Plan' under New Business can be placed under the Planning Commission's Report. He will give a formal review of the master plan.

Ted Swanson made a motion to approve the agenda as amended above, supported by Susan Wilson. All in favor. Motion carried.

Reports:

Consent Agenda Reports

Assessor's Report

Supervisor's Report

Clerk's Report

Road Commission Report

There were no reports submitted by the assessor, clerk, or road commission. Road commission road planning for 2026 will be discussed under New Business.

Motion was made by Ted Swanson to approve the November 19, 2025, Board Meeting Minutes, supported by Ron Klein. All in favor. Motion carried.

Reports

Law Enforcement: Deputy Holly Daniel reported there were a total of 69 calls in November for Arlington Township. A resident shared their experience at the Fifth/Third ATM bank in Bangor. Residents were made aware of a potential issue that could occur.

Fire Departments:

Bangor (ABB): Derek Babcock stated that the department's audit report went well. In November there were a total of 46 calls, 9 were from Arlington. The total number of calls for the year is 548. This is 100 calls more than last year at this time. This is the highest total number of calls made in several years. The previous time calls exceeded 548 was about 18 years ago. A new full-time firefighter will be starting on January 5, 2026.

Lawrence (LTES): No report.

Senior Service's Report: No report.

Commissioner's Report: No report.

Treasurer's Report: Jill Sanborn asked for approval of the following:

To pay the November 20, 2025 – December 10, 2025, expenses. Checks with 12/10/25 dates are post board approval and checks dated prior to this date were issued prior to board approval per township policy or were previously approved by the board.

Ted Swanson made a motion to approve payment of the expenses. Ron Klein supported the motion. Roll Call Vote: Ted Swanson, Ron Klein, Jill Sanborn, Susan Wilson and Georgette Peterson all in favor. Motion carried.

To amend the Treasurer's FY 2025/2026 budget by decreasing 101-253-727 (Office Supplies) by \$20.00 (a change from \$2,745 to \$2,725.00) and increase 101-253-955 (Misc) by \$20.00 (a change from \$3,355 to \$3,375.00). The amendment request was for postage.

Ted Swanson made a motion to approve the above amendment. Susan Wilson supported the motion. Roll Call Vote: Ted Swanson, Ron Klein, Jill Sanborn, Susan Wilson and Georgette Peterson all in favor. Motion carried.

- 1) To invest \$250,000, with interest earned, from maturing SAFRA CD into a General Fund CD and/or MM account with the best interest rates. Consumers Credit Union has had interest rates as high as 5.2%.
- 2) To invest \$250,000 from the Goldman Sachs MM into a CD with the best interest rates.
- 3) To invest money above \$150,000 from the MBL checking account into the JP Morgan MM.
- 4) To invest \$250,000 from the JP Morgan MM into a new CD or MM account with the best interest rates.

Ted Swanson made a motion to approve the above investment changes. Ron Klein supported the motion. Roll Call Vote: Ted Swanson, Ron Klein, Jill Sanborn, Susan Wilson and Georgette Peterson all in favor. Motion carried.

Georgette Peterson asked to amend the budget as follows: Move \$128.00 from account 101-215-955.000 (Misc expense) to account 101-215-860.000 (Mileage expense). The Clerk travels to and from the bank and/or post office on an average of twice a week. There are 16 weeks remaining in the fiscal year. Two trips on average per week equals 32 trips. 32 trips at \$4.00 per trip equals \$128.00 for the remainder of the fiscal year. It is recommended that this be paid either quarterly or biannually.

Ted Swanson made a motion to approve the above amendment to the budget. Susan Wilson supported the motion. Roll Call Vote: Ted Swanson, Ron Klein, Jill Sanborn, Susan Wilson and Georgette Peterson all in favor. Motion carried.

Planning Commission: A special meeting was held in November to review a special use permit (SUP) to operate a bed and breakfast on property located on Woodland Drive in the South Scott Lake area. The property is in the agricultural district which has specific regulations. The property does not meet these regulations, and a SUP is not allowed. Georgette Peterson asked if this SUP should have gone to the zoning administrator. Ron Klein replied probably. Georgette Peterson will talk to the zoning admin about the bed and breakfast on Woodland Drive.

At a meeting held on December 3, 2025, the Planning Commission (PC) approved of submitting the proposed Arlington Township Master Plan 2026 to the Board of Trustees for their review and comment. Minutes to that meeting were approved by the PC on December 10, 2025. Specific steps are to be followed to officially approve the master plan. Marcy from the Southwest Michigan Planning Commission will assist with this process. Ron Klein formally presented the Master Plan 2026 to the Board highlighting important facts, statistics and statements. Master plans should promote public health, safety, and general welfare. One area of particular concern is water, the quality and quantity needs to be protected and conserved. Once the master plan is approved for distribution by the Board; a public comment's period will occur and a hearing planned. There have been discussions among area townships to come together to develop mutual master plans.

Georgette Peterson made a motion to approve of the distribution of the proposed Arlington Township Master Plan 2026 for review and comments. Susan Wilson supported the motion. All in favor. Motion carried.

Public Comments: D. Babcock, A. Davison-Funke, N. Baker, C. Passmore, M. Butler, P. Douglas, and Deputy H. Daniel made public comments.

Marijuana Coordinator's Report: Georgette Peterson recommended approval to renew the following marijuana business licenses and special use permits (SUP):

Dragonfly Kitchen II, Inc. – 26980 CR 215, Bangor, MI 49013. Parcel No. 80-03-005-016-10. Ching Ho is President and Michael Sossin is CEO. 14 Licenses: P-2021-50, P-2021-60, GM2021-5, GM-2021-9, GM-2021-76, GM-2021-77, GA-2021-33, GA-2021-40, GA-2021-41, GA-2021-42, GA-2021-108, GAX-2021-12, GAX-2021-27, GAX-2021-28. SUP changes were approved and made during the year. Patrick Kohn, Director of Operations, represented the company at the meeting. Patrick thanked the marijuana coordinator stating, “she has personally been good to me, my company, and in turn my family.”

Georgette Peterson made a motion to renew the 14 licenses and 1 SUP for Dragonfly Kitchen II, Inc. Ted Swanson supported the motion. All in favor. Motion carried.

50405 (50504) 28th Ave. – 50405 28th Ave., Bangor, MI 49013. Parcel No. 80-03-010-018. Owned by Ouida Abdulnoor. 8 Licenses: GA-2021-20, GA-2021-21, GA-2021-22, GA-2021-23, GA-2021-24, GAX-2021-25, GM-2021-26, GM-2021-56

Georgette Peterson made a motion to renew the 8 licenses and 1 SUP for 50504 28th Ave. Ted Swanson supported the motion. All in favor. Motion carried.

Smiitty's, Inc. – 50680 28th Ave., Bangor, MI 49013. Parcel No. 80-03-003-001-00. Owned by Urban Legal Group, Corey Lord (Officer, Director and Shareholder). 6 Licenses: GM-2021-32, GA-2021-29, GA-2021-30, GA-2021-31, GA-2021-109, GA-2021-110.

Georgette Peterson made a motion to renew the 6 licenses and 1 SUP for Smiitty's, Inc. Susan Wilson supported the motion. All in favor. Motion carried.

New Business:

Treasurer Position – Jill Sanborn would like to stay on as deputy treasurer. She submitted her resignation as Arlington Township Treasurer as of 12/31/25.

Georgette Peterson made a motion to accept the above resignation as of 12/31/25. Ted Swanson supported the motion. All in favor. Motion carried.

Georgette Peterson made a motion to nominate Jeff Douglas as the new Treasurer for Arlington Township as of 1/1/26. Ted Swanson supported the motion. All in favor. Motion carried.

Trustee Position – Ron Klein submitted his resignation as Arlington Township Trustee with his last day being 12/10/25.

Georgette Peterson made a motion to accept the above resignation with the last day being 12/10/25. Ted Swanson supported the motion. All in favor. Motion carried.

Security System – This subject was tabled.

Snow Plowing of Transfer Station – Out-On-A-Limb has agreed to plow the Transfer Station. Plowing needs to be maintained if we are going to continue recycling from December to March. Ted Swanson initially plowed, so the township should not have to pay \$150.00 for the first snowplow.

Ted Swanson made a motion to contract with Out-On-A-Limb for plowing snow at the Transfer Station from December 1, 2025 to March 1, 2026. Georgette Peterson supported the motion. Motion was tabled and continued under Old Business.

Road Commission (RC) 2026 Road Planning & Park Lane – The west side of Park Lane still needs to be completed. The east side was completed in 2024. The estimated cost is \$38,525.40 to finish the project. The RC is requesting a 2026 Road Plan. Two options were proposed by the commission. With option A, the township would develop their own plan, with option B the RC would implement a 3–5-year plan where RC staff would complete an evaluation and propose a plan for the township to review. The RC was unable to schedule the brush spray on the local road system which was requested this past fall. RC wants to know if the township requests the project to be carried over to 2026. The township needs to request more information from the RC on this subject.

Ted Swanson made a motion to choose Option B and spend up to \$200,000 on the 2026 Road Plan. Georgette Peterson supported the motion. The motion was rescinded by Georgette Peterson and Ted Swanson.

Jill Sanborn made a motion to choose Option B and spend up to \$200,000 on the 2026 Road Plan which includes Project #489.2851 to complete the west side of Park Lane in the amount of \$38,525.40. Georgette Peterson supported the motion. Roll Call Vote: Ted Swanson, Jill Sanborn, and Georgette Peterson all in favor. Motion carried.

Letterhead and Welcome Letter – A previous township supervisor had created a letterhead, but it cannot be located. Georgette Peterson read the Welcome Letter out loud. The clerk, Susan Wilson, plans to mail the letter out when sending new voter registration cards.

Georgette Peterson made a motion to accept the letterhead and welcome letter. Ted Swanson supported the motion. All in favor. Motion carried.

Old Business:

Transfer Station – Winter Hours – It was decided to keep the recycling portion open during the winter months at a previous board meeting. Ted Swanson contacted Kallie Marshall from the Van Buren Conservation District to discuss hours of operation from 12/1/25 to 3/1/26. Recycling could be open for one Saturday per month or every first and third Saturday of each month.

Ted Swanson made a motion to keep the recycling open on the 1st and 3rd Saturday of each month for four hours from 9:00am to 1:00pm during the winter months (12/1/25 to 3/1/26). Georgette Peterson supported the motion. All in favor. Motion carried.

Continuation of the motion regarding Transfer Station Snow Plowing: Ted Swanson made a motion to contract with Out-On-A-Limb for plowing snow at the Transfer Station from 12/1/25 to 3/1/26. Georgette Peterson supported the motion.

Further discussion occurred. Even though recycling will only be open for two Saturdays a month, the plowing needs to be maintained to avoid a buildup of heavy snow. Plowing is costly. We could use this year as a ‘test run’ or revisit this again at a later meeting. Hours of operation will be posted on the website.

Revision of motion: Ted Swanson made a motion to contract with Out-On-A-Limb to snowplow the Transfer Station for accumulations of 3 to 6 inches of snow at a rate of \$100.00 for each occurrence. Georgette Peterson supported the motion. Roll Call Vote: Ted Swanson, Jill Sanborn, and Georgette Peterson all in favor. Motion carried.

Transfer Station – Attendant – The attendant has had some issues. He now calls Ted Swanson when he arrives at the station and when he leaves. Ted has also physically checked on him, at times, to make sure there are no problems.

Bloomingdale Communications - Issue has been resolved.

Adjournment: Ted Swanson motioned to adjourn the meeting at 9:28 pm. Seconded by Jill Sanborn. All in favor. Motion carried.

Respectfully submitted by,

Peggy Douglas

Peggy Douglas, Administrative Assistant

Co-Signed by,

Susan Wilson

Susan Wilson, Clerk