

Georgette Peterson, Supervisor  
Susan Wilson, Clerk  
Jeff Douglas, Treasurer

Ted Swanson, Trustee

ARLINGTON TOWNSHIP  
52022 34<sup>th</sup> Avenue, Bangor, Michigan  
**BOARD MEETING MINUTES**

**January 21, 2026**

Georgette Peterson called the meeting to order at 7:00 pm.

Pledge of Allegiance was recited.

**Roll Call:** Ted Swanson, Jeff Douglas, Susan Wilson, and Georgette Peterson all present.

**Others Present:** Scott Graham, Arlington Township Attorney

**Approval of Agenda:** Georgette Peterson made a motion to approve the agenda, supported by Ted Swanson. All in favor. Motion carried.

**IT Proposal Presentation:** Nick Zafer, owner and general manager, of Team Logic presented his company's proposal for phone and IT services. The township currently uses this company for email services. Team Logic could manage all of the township's IT needs.

**Reports:**

Consent Agenda Reports

Assessor's Report

Clerk's Report

Road Commission Report

The supervisor's report was taken out of the consent agenda. Georgette Peterson stated that a budget meeting workshop needs to be scheduled as well as the annual meeting, which will be planned for at a later date. Jeff Douglas discussed two possible dates for the budget workshop: February 21 or February 28.

**Motion was made by Georgette Peterson to hold the budget meeting workshop on February 21, 2026 at 9:00 am, supported by Ted Swanson. All in favor. Motion carried.**

**Motion was made by Ted Swanson to approve the Consent Agenda Reports, supported by Susan Wilson. All in favor. Motion carried.**

**Motion was made by Susan Wilson to approve the December 10, 2025 Board Meeting Minutes, supported by Ted Swanson. All in favor. Motion carried.**

Reports

**Law Enforcement:** Deputy Holly Daniel reported there were a total of 65 calls in December for Arlington Township. Twenty-five of those calls were for traffic stops. Two blight cases are being worked on, but progress is hard to see due to the snow. There are some homes that may need to be condemned. Scott Graham stated that the homes would need to be deemed as unsafe and dangerous. He suggests a list of those homes be made and passed on to the Zoning Administrator. The building inspector would then make a determination if the homes are unsafe, dangerous, and unlivable. Taking a photo of the homes from the road would be a good idea.

**Fire Departments:**

Arlington, Bangor City, and Bangor Township (ABB): Greg Myrkle reported a total of 40 calls were made during the month of December, making a total of 588 year-to-date.

Lawrence Township Emergency Services (LTES): Bill Featherstone reported a total of 90 medical calls and 15 fire calls for Arlington Township for the year. Two high school students have started the medical/fire program. The Lawrence Fire Department contract with the township needs to be renegotiated. A meeting is set for February 4, 2026, at 6:30pm to review the contract.

**Senior Service's Report:** No report.

**Commissioner's Report:** No report.

**Treasurer's Report:** Jeff Douglas

Approval is needed to pay the December 11, 2025 to January 21, 2026 expenses. Checks with 1/21/26 dates are post board approval payments; checks dated prior to this date were issued prior to board approval per township policy, or were previously approved by the board.

**Georgette Peterson made a motion to approve payment of the expenses. Susan Wilson supported the motion. All in favor. Motion carried.**

Approval is needed to amend FY 25/26 budget by decreasing 101-262-959 (Misc) by \$60.00 (a change from \$500.00 to \$440.00) and increase 101-262-900 (Printing & Publishing) by \$60.00 (a change from \$1,000.00 to \$1,060.00).

**Georgette Peterson made a motion to approve the above amendment. Susan Wilson supported the motion. All in favor. Motion carried.**

Approval is needed to amend FY 25/26 budget by decreasing 101-528-801 (Contracted Services) by \$100.00 (a change from \$16,000.00 to \$15,900.00) and increase 101-528-930 (Repairs & Maint) by \$100.00 (a change from \$0.00 to \$100.00).

**Ted Swanson made a motion to approve the above amendment. Georgette Peterson supported the motion. All in favor. Motion carried.**

**Planning Commission Report:** No report.

**Marijuana Coordinator's Report:** No report.

**Public Comments:** No public comments.

**New Business:**

Zoning Map – The township zoning map was updated on 1/8/26 by the Van Buren County GIS to reflect zoning district changes.

**Ted Swanson made a motion to approve of the most current township zoning map dated 1/8/26. Susan Wilson supported the motion. All in favor. Motion carried.**

Website / IT Services / Auditors – Jeff Douglas discussed the phone and IT Services needed for the township. This will be tabled for next month's agenda. The website was not discussed. The Rehmann accounting firm is no longer able to perform the township's audit. We will need to find another firm. Theresa Steffes, who works at Rehmann, could still work with us for the next 3 months or quarter. The exact expense of this is unknown. We may need her for approximately 10 hours. The hourly rate might be \$100.00 to \$150.00.

**Jeff Douglas made a motion to use the services of Theresa Steffes for the next 3 months at a cost not to exceed \$1,500.00 for the quarter. Susan Wilson supported the motion. Roll call vote. All in favor. Motion carried.**

Mobile Food Pantry – Susan Wilson: Kia Gray from Senior Services would like to host a mobile food pantry this year at our township on Monday, May 11<sup>th</sup>, from 11:30am to 1:00pm. The township parking lot is not large enough to accommodate all the cars that would show up. A place that could logistically be set up to host this would be needed such

as a nearby church. Susan Wilson will discuss with Senior Services to see if this can be held at a nearby location in the township. The subject will be placed on next month's agenda.

Flag Pole Repair – The flag pole is in need of repair. The cabling system is stuck and can no longer move up or down. The Kalamazoo Flag Company quoted us \$1,085.00 to fix the internal halyard with/M winch. Further discussion ensued. A manual pulley system may be less expensive.

**Ted Swanson made a motion to fix the flag pole, as it was designed, through the Kalamazoo Flag Company Susan Wilson supported the motion.**

**Roll Call: Yes - Ted Swanson, Yes - Jeff Douglas, No - Susan Wilson, No - Georgette Peterson**

**Motion FAILED.**

Jeff Douglas will look into other options to fix the flag pole.

IT Discussion – This was discussed above under Website / IT Services / Auditors.

### Old Business:

Trustee Position – Rob Zantello introduced himself to the board and residents. He was raised in Bangor and has lived here his whole life. He served in the army and works two jobs. Rob and his family live off of CR 215. He is able to schedule his work to attend the board meetings. This position, as well as the other appointed board positions, will need to be put to a vote at the 2026 Primary Election on August 4, 2026.

**Georgette Peterson made a motion to nominate Rob Zantello as a new Trustee for Arlington Township. Jeff Douglas supported the motion. All in favor. Motion carried.**

PC Positions – Georgette Peterson has received an interest in one of the Planning Commission positions.

The meeting adjourned at 8:12pm.

Respectfully submitted,

*Peggy Douglas*

Peggy Douglas, Administrative Assistant

Susan Wilson, Clerk