Georgette Peterson, Supervisor
Susan Wilson, Clerk
Jeff Douglas, Treasurer

Ted Swanson, Trustee
Matt Kuzma, Trustee

ARLINGTON TOWNSHIP
52022 34th Avenue, Bangor, Michigan
BOARD MEETING MINUTES

September 16, 2026

Georgette Peterson called the meeting to order at 7:00 pm.
Pledge of Allegiance was recited.
Roll Call: Matt Kuzma, Ted Swanson, Jeff Douglas, Susan Wilson, & Georgette Peterson all present.
Others Present: Scott Graham, Arlington Township Attorney

Topics to add to the agenda: Snow Removal Quote & Cloud Permit under New Business and approval of closed session meeting minutes from 8/19/26.

Approval of Agenda: Ted Swanson made a motion to approve the agenda as amended, supported by Matt Kuzma. All in favor. Motion carried.

Approval of Consent Agenda Reports:

Assessor's Report
Supervisor's Report
Clerk's Report
Marijuana Coordinator's Report

Motion was made by Ted Swanson to approve the Consent Agenda Reports as presented, supported by Susan Wilson. All in favor. Motion carried.

Motion was made by Georgette Peterson to approve the August 19, 2026, Board Meeting Minutes, supported by Jeff Douglas. All in favor. Motion carried.

Motion was made by Ted Swanson to approve the August 19, 2026, Closed Session Meeting Minutes as presented, supported by Jeff Douglas. All in favor. Motion carried.

Reports

Law Enforcement: Deputy Daniel

There was a total of 55 calls for the month of August. Deputy Daniel continues to investigate blight cases.

Fire Departments:

Arlington, Bangor City, and Bangor Township (ABB): Derek Babcock
There was a total of 45 calls for the month of August. Twelve of those calls were for Arlington Township (11 medical, 1 grass fire). The new training facility is coming along but will probably not be completed until November. Looking for an 8x8 metal platform with a metal stair well. There are 3 new cadets starting in January. Had one of the best pancake breakfasts with over 100 people at 9:00am. It costs $8000.00 to outfit each new firefighter with bunker gear and helmet.

Lawrence Township Emergency Services (LTES): No report.

Senior Service's Report: Jeannie Babcock

A new Alzheimer's group will meet twice a month. The first meeting of the month is for those diagnosed with Alzheimer and the second meeting is for those who are caregivers.

Commissioner's Report: No report.

Treasurer's Report: Jeff Douglas

Summer Tax Day occurred this past Monday. It was busy.

Approval was needed to pay the August 20, 2026, to September 16, 2026, expenses. Checks with 9/16/2026 dates are post board approval payments; checks dated prior to this date were issued prior to board approval per township policy or were previously approved by the board.

Ted Swanson made a motion to approve payment of the expenses as outlined in the report. Susan Wilson supported the motion. Roll Call Vote: Matt Kuzma, Ted Swanson, Jeff Douglas, Susan Wilson, and Georgette Peterson were all in favor. Motion carried.

Planning Commission Report: Peggy Douglas

The Planning Commission (PC) will meet next week on September 24, 2026. A request from Shoreline Select for a special use permit to operate a marijuana processing facility will be reviewed. Article 20 of the draft zoning ordinance will be discussed.

Public Comments:

Residents brought up the following concerns:

- StoneCo Settlement
- Woodland Drive is in need of repair
- Blight conditions around Scott Lake

New Business:

Road Commission Request: Georgette Peterson and Ted Swanson

The Road Commission is requesting funds to fix a drainage issue where a stream is backing up septic systems on the west side of Sycamore Drive near Park Lane. There is funding left from the work occurring on Park Lane – around $19,100. The cost to fix the flooding and drainage issue would cost – around $19,081. Further investigation is needed regarding Sycamore Drive, is this a private or public road, before funding can be approved. The Road Commission believes Sycamore Drive is a non-maintained road that they have the right of way to.

Ted Swanson made a motion to complete work (ditch) on Sycamore Drive contingent upon the road being public, resident culverts will not be included in the cost. Matt Kuzma supported the motion. Discussion: Jeff Douglas was concerned about going over budget. Roll Call Vote: Matt Kuzma - Yes, Ted Swanson – Yes, Jeff Douglas – Yes, Susan Wilson - Yes, and Georgette Peterson – Yes. Motion carried.

2027 Road Planning Estimates: Georgette Peterson

The Road Commission is asking for our road project financial requests for next year. Georgette listed the costs from 2026. The request is due in October.

Jeff Douglas made a motion to postpone submission of the road planning request until the October board meeting. Georgette Peterson supported the motion. All in favor. Motion carried.

Cloud Permit: Jeff Douglas

The Cloud Permit software to process and track zoning and building permits would initially cost $10,000 for setup and $5,000 per year thereafter. For the number of permits the Township issues, this would be an expensive option. Bill Snider stated that the current process is working.

Jeff Douglas made a motion not to accept/purchase the Cloud Permit software at this time. Georgette Peterson supported the motion. All in favor. Motion carried.

Snow Removal Quote: Susan Wilson

Jeff Douglas asked that plowing around the mailbox be included in the contract (Out on a Limb).

Susan Wilson made a motion to approve the snow plowing contract to include the mailbox. Jeff Douglas supported the motion. Roll Call Vote: Matt Kuzma - Yes, Ted Swanson – Yes, Jeff Douglas – Yes, Susan Wilson - Yes, and Georgette Peterson – Yes. Motion carried.

Flagler Avenue: Scott Graham

The deputy and zoning administrator have documented evidence and pictures concerning the condition of property on Flager Avenue owned by Mr. Philips (lessor). The property has blight issues and is in violation of the zoning ordinance. A camper has been there for over 120 days, and two buildings exist without a permitted principal use structure on the property. The attorney asked the board to authorize him to seek a court order to remove all general blight, the camper, two buildings and order the property not to be used in any way that violates any Township ordinance. The responsibility for corrective action lies with the lessor and lessee.

Jeff Douglas made a motion to authorize the attorney to file a court order to abate any nuisance existing on the Flagler Avenue property owned by Mr. Philips. Susan Wilson supported the motion.

Discussion: Jeff asked about any civil penalties if they (lessor and lessee) do not do anything. Attorney would ask the court to hold them in contempt for not following the order. The Township could do the work (clear the property) and take a lien on the property.

All in favor. Motion carried.

Old Business:

Land Fee Schedule: Peggy Douglas

Peggy asked if the board wanted to adjust the fee at $200 for land division, combination or line adjustment. The fee will remain as is.

2027 Road Planning Estimates: See the above.

Closed Session

Ted Swanson made a motion to go into Closed Session at 7:42pm. Georgette Peterson supported the motion. All in favor. Motion carried.

Jeff Douglas made a motion to adjourn Closed Session at 8:28pm. Matt Kuzma supported the motion. All in favor. Motion carried.

Jeff Douglas made a motion to return to Open Session at 8:29pm. Georgette Peterson supported the motion. All in favor. Motion carried.

Adjournment: Jeff Douglas motioned to adjourn the meeting at 8:31pm. Seconded by Matt Kuzma. All in favor. Motion carried.

Respectfully submitted,

Peggy Douglas
Arlington Township Office Manager